Health Professions Council

Visitors' report

Name of education provider	University of Hull
Name and titles of programme(s)	Dip HE Operating Department Practice
Mode of Delivery (FT/PT)	FT
Date of Visit	14/15 March 2007
Proposed date of approval to commence	September 2007
Name of HPC visitors attending (including member type and professional area)	Colin Keiley, Anaesthetic and Recovery Team Manager, Stepping Hill Hospital Foundation Trust, Stockport Nick Clark, Senior Lecturer, Operating Department Practice, HSHS
HPC Executive officer(s) (in attendance)	Chris Hipkins
Joint panel members in attendance (name and delegation):	Dr Katherine Cockin, Reader, Faculty of Arts and Social Science (Chair) Sue Murphy, Faculty of Health and Social Care (Secretary) Tim Burton, Senior Quality Officer Jayne Lowton, Chair of Curriculum Review and Approval Group Helen Booth, College of Operating Department Practitioners

Scope of visit *(please tick)*

New programme	☐
Major change to existing programme	☐
Visit initiated through Annual Monitoring	☐
New profession to the HPC	☒

Confirmation of meetings held

	Yes	No	N/A
Senior personnel of provider with responsibility for resources for the programme	☒	☐	☐
Programme team	☒	☐	☐
Placements providers and educators	☒	☐	☐
Students (current or past as appropriate)	☒	☐	☐

Confirmation of facilities inspected

	Yes	No	N/A
Library learning centre	☒	☐	☐
IT facilities	☒	☐	☐
Specialist teaching accommodation	☒	☐	☐

Confirmation that particular requirements/specific instructions (if any) of the Education and Training Committee that have been explored e.g. specific aspects arising from annual monitoring reports.

Requirement (please insert detail)	Yes	No	N/A
1	☐	☐	☐
2	☐	☐	☐
3	☐	☐	☐

Proposed student cohort intake number please state	**30**

The following summarises the key outcomes of the Approvals event and provides reasons for the decision.

CONDITIONS

SET 2 *Programme admissions*

2.2.3 The admission procedures must apply selection and entry criteria, including compliance with any health requirements.

Condition: Further information must be provided to demonstrate that health checks can and will be carried out before the programme commences during the new cohort intake date of September.

Reason: The admission criteria requires health checks to be completed before a student can commence the programme, however concern was raised during the visit that sufficient health checking services may not be available due to the earlier cohort intake date of September (currently intake is in January).

SET 3. *Programme management and resource standards*

3.4 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

Condition: A breakdown of staffing hours allocated to the programme must be provided to demonstrate that sufficient staffing resources have been allocated.

Reason: Information provided during the visit suggests that the staff teaching the programme are appropriately qualified and experienced, however there was concern that other commitments within the university may result in them having insufficient time to allocate to the ODP programme.

3.9 Where students participate as patients or clients in practical and clinical teaching, appropriate protocols must be used to obtain their consent.

Condition: A more formal consent process must be put in place that ensures that student consent is obtained before practical exercises and any potential implications of non-participation are explained to the student.

Reason: There is no consent process presently in place. The consent is 'implied' by enrolment in the programme, however this is insufficient.

SET 5. *Practice placements standards*

5.2 There must be an adequate number of appropriately qualified and experienced staff at the placement.

Condition: Evidence must be provided to demonstrate that sufficient practice placement spaces will be available given the increase in cohort size.

Reason: The placement providers spoken to during the visit indicated that they did not feel they would be able to offer additional placements to meet the needs of the increased cohort size.

5.8.1 Unless other arrangements are agreed, practice placement educators must have relevant qualification and experience:

Condition: A breakdown must be provided to demonstrate that there are sufficient mentors in the three disciplinary areas (anaesthetics, surgery and post-anaesthetics) to meet the course requirements.

Reason: The University's database for approving and monitoring placements and keeping track of mentors is excellent; however it does not currently record the disciplinary areas of the mentors. With the provision of this additional information, the database will be best practice.

5.13 The placement providers must have an equal opportunities and anti-discriminatory policy in relation to candidates and students, together with an indication of how this will be implemented and monitored.

Condition: Copies of the anti-discriminatory and equal opportunities policies of the private hospitals involved in practice placements must be provided, along with brief explanation of how these are monitored by the University.

Reason: No information was provide on how the university ensures that students who undertake placements in private hospitals are afforded equal opportunities and are not the subject of discrimination.

SET 6. *Assessment standards*

6.7.5 Assessment regulations must clearly specify requirements for the appointment of at least one external examiner from the relevant part of the Register.

Condition: Written confirmation that an external examiner will be appointed needs to be added to the programme documentation.

Reason: The programme team reassured the panel that an external examiner will be appointed, however this is not clear in the documentation.

Deadline for Conditions to be met: **17 May 2007**

Expected dates for submission to ETP: **Thursday 31 May 2007 (Report)**
                                               Tuesday 12 June 2007 (Approval)

Commendations

The University's database and processes for monitoring student attendance are excellent and provide a good example of best practice. The database for managing practice placements is also excellent, and with the modifications agreed during the visit will provide a good example of best practice.

The nature and quality of instruction and facilities meets the Standards of Education and Training.

We recommend to the Education and Training Committee of the HPC that they approve this programme (subject to any conditions being met).

Visitors' signatures:

Colin Keiley
Nick Clark

Date: 16 March 2007