Health Professionals Council
Department of Education and Policy

# Visitors report

| Name of education provider | Derby University |
|---|---|
| Name and titles of programme(s) | **Practice Certificate in Supplementary Prescribing** |
| Date of event | **18th April 2005** |
| Proposed date of approval to commence | **TBC** |
| Name of HPC visitors attending (including member type and professional area) | **Miss Pam Sabine – Podiatrist**<br><br>**Mr David Whitmore – Paramedic** |
| HPC Executive officer(s) (in attendance) | **Ms Fiona Nixon – Director of Education and Policy**<br>**Ms Sharon Woolf, Education Manager (observing)** |
| Joint panel members in attendance (name and delegation): | |

**Scope of visit** *(please tick)*

| | |
|---|---|
| **New programme** | ☒ |
| **Major change to existing programme** | ☐ |
| **Visit initiated through Annual Monitoring** | ☐ |

## Part 1.

### 1.1 Confirmation of meetings held

| | yes | no | n/a |
|---|---|---|---|
| Senior personnel of provider with responsibility for resources for the programme | ☒ | ☐ | ☐ |
| Programme planning team | ☒ | ☐ | ☐ |
| Placements providers and educators | ☐ | ☒ | ☐ |

**1.2 Confirmation of facilities inspected**

|  | yes | No |
|---|---|---|
| Library learning centre | ☐ | ☒ |
| IT facilities | ☐ | ☒ |
| Specialist teaching accommodation | ☐ | ☒ |

**1.3 Confirmation that particular requirements/specific instructions (if any) of the Education and Training Committee that have been explored e.g. specific aspects arising from annual monitoring reports.**

| Requirement (please insert detail) | yes | No | n/a |
|---|---|---|---|
| **1.** | ☐ | ☐ | ☒ |
| **2.** | ☐ | ☐ | ☒ |
| **3.** | ☐ | ☐ | ☒ |

| | |
|---|---|
| **Proposed student cohort intake number please state**<br><br>**Foundation Degree**<br><br>**Diploma of Professional Development** | |

The following summarises the key outcomes of the approvals event and provides reasons for the decision.

# CONDITIONS
**These are all referenced to the HPC Standards of Education and Training (SET)**

**Condition 1:**

*SET 3.5 Subject areas must be taught by staff with relevant specialist expertise and knowledge.*
*.*

> **Condition:** Please provide CVs for all staff who will be contributing to the programme.

> **Reason:** A number of the relevant CVs were missing from the paperwork submitted. It is recognized however that some members of staff have yet to be appointed.

**Condition 2:**

*SET 5.6 The education provider must maintain a thorough and effective system for approving and monitoring all placements.*

> **Condition:** The Programme Team must add to the course paperwork a flowchart showing inter-relationships of the quality assurance processes, particularly regarding the integration of the practice placement quality assurance with the Derby University quality assurance mechanisms and its links to the Practice provider(s).

> **Reason:** Although the quality assurance processes are in place, they are detailed in many different parts of the course paperwork. A flowchart will make it easier for the university, practice providers and students alike to gain an understanding of how the various quality assurance mechanisms support one another.

## Condition 3:

*SET 6.1 The assessment design and procedures must assure that the student can demonstrate fitness to practise.*

> **Condition:** To insert into the assessment paperwork an explanation that the poster presentation includes a *viva voce*, and that both elements will be assessed for the purpose of gaining marks towards the final course result.

> **Reason:** This was not clear from the paperwork submitted. It was clarified verbally by the course team during the visit.

## Condition 4:

*SET 6.1 The assessment design and procedures must assure that the student can demonstrate fitness to practise.*

> **Condition:** That the paperwork relating to the practice placements makes it explicit when a student is deemed to have reached the acceptable level for passing the practice placement module(s).

**Reason:** The paperwork does not at present clearly show when a student is deemed to be competent or not within the practice placement setting.

## Condition 5:

*SET 6.4 The measurement of student performance and progression must be an integral part of the wider process of monitoring and evaluation, and use objective criteria.*

**Condition:** To make explicit the maximum amount of time that a student is allowed in order to successfully complete the practice placement element of the course.

**Reason:** This was not clear from the paperwork submitted and could be interpreted as either 12 or 15 months.

# Recommendations
**These are all referenced to the HPC Standards of Education and Training (SET)**

*SET 2.1   give both the applicant and the education provider the information they require to make an informed choice about whether to make or take up the offer of a place on a programme.*

**Recommendation :** To ensure that the distinction between the Level 6 and the Level 7 programmes are more explicitly stated within the admissions criteria.

*SET 4.1 **The** learning outcomes must ensure that those who successfully complete the programme meet the Standards of Proficiency for their part of the Register.*

**Recommendation :** That the justification should be given for the levels given to the programmes and that evidence should be provided that the Level 7 award is taught and assessed at a Masters level. Also to articulate better within each of the levels, which skills are thought to be transferable.

*SET 4.7 Where there is inter-professional learning the profession specific skills and knowledge of each professional group must be adequately addressed.*

**Recommendation :** That the profession specific elements of the programme are reviewed to take account of the fact that the professional requirements regarding prescribing are different.

## COMMENDATIONS

1.  It is encouraging to see a programme that has been drawn up to cover all parts of the legislation and the HPC panel members wish the programme success in its intended aim.

2.  It is encouraging to see the close collaboration of three universities, which together cover a wide geographical area.

3.  It will be interesting to see to what extent both multi and inter-professional working will be enhanced by this generic approach.

Miss Pam Sabine
Mr David Whitmore

May 2005