

## AGENDA

### People and Resources Committee

A meeting of the People and Resources Committee will take place as follows:

**Date:** Thursday 13 March 2025

**Time:** 2pm

**Venue:** Videoconference (Microsoft Teams)

Please contact the Committee Secretary by email to [secretariat@hcpc-uk.org](mailto:secretariat@hcpc-uk.org) if you are unable to attend or in the case of any enquiries.

	<b>Lead</b>	<b>Format</b>	<b>Time</b>
<b>Public meeting</b>			
1. <b>Welcome and introduction</b>	Committee Chair	Verbal	2.00
2. <b>Apologies for absence</b>	Committee Secretary	Verbal	
3. <b>Approval of agenda</b> To approve the agenda, including agreement to any change to the order of business at the meeting	Committee Chair	Verbal	
4. <b>Declaration of members' interests in relation to agenda items</b> To disclose any personal interest in any matter under consideration at the meeting, whether or not declared previously	Committee Chair	Verbal	
5. <b>Minutes of the People and Resources Committee meeting held in public on 14 November 2024</b> To approve	Committee Secretary	Paper	2.05
6. <b>Matters arising</b> To note the responses to the actions from the previous meeting(s) held in public	Committee Secretary	Paper	
<b>Performance reports</b>			
7. <b>Resources Directorate Performance Report</b> To note the report	Executive Director of Resources	Paper	2.10

	<b>Lead</b>	<b>Format</b>	<b>Time</b>
8. <b>HR Performance Report</b> To note the report	Head of HR and OD	Paper	2.20
9. <b>Finance Report</b> To note the report	Financial Controller	Paper	2.30
10. <b>Partner Report</b> To note the report	Partner Project Lead	Paper	2.40
<b>People</b>			
11. <b>Annual pay gap reports</b> To note the reports	Head of HR and OD	Paper	2.50
<b>Finance and investment</b>			
<b>Governance</b>			
12. <b>Review of Committee effectiveness</b> To review and report to the Council	Committee Chair	Paper	3.00
13. <b>Review of Committee standing orders</b> To review and recommend any changes to the Council	Head of Governance	Paper	3.10
14. <b>Committee forward plan</b> To note the plan	Committee Secretary	Paper	3.15
15. <b>Resolution to move the meeting to private session</b> To resolve that the remainder of the meeting will be held in private because the matters being discussed relate to matters which, in the opinion of the Chair, are confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.	Committee Chair	Verbal	3.20
<b>Break</b>			
<b>Private meeting</b>			
16. <b>Minutes of the People and Resources Committee meeting held in private on 14 November 2024</b> To approve	Committee Secretary	Paper	3.30
17. <b>Matters arising</b> There were no outstanding actions from the previous meeting(s) held in private	Committee Secretary	Verbal	

	<b>Lead</b>	<b>Format</b>	<b>Time</b>
18. <b>Annual budget 2025-26, investment plan and medium term financial plan</b> To review and recommend to the Council	Head of Finance and Commercial	Paper	3.35
19. <b>Partner Project</b> To note the update	Partner Project Lead	Verbal	4.05
20. <b>Any other business</b> To be notified to and agreed by the Chair	Committee Chair	Verbal	4.15
21. <b>Committee reflections</b> To offer views on the meeting, including what went well and what could be improved and how the HCPC's values have been reflected in discussions and decisions	Committee Chair	Verbal	4.20
22. <b>Close</b> Date and time of next meeting: 12 June 2025 at 2pm	Committee Chair		4.25