

**Health Professions Council  
Investigating Committee 12 September 2007**

**Actions List**

**Executive Summary and Recommendations**

**Introduction**

Attached is the actions list as agreed at the last public meeting of this committee.

**Decision**

The Committee is requested to note the document. No decision is required.

**Background information**

Please refer to individual papers and minutes for the background to decisions.

**Resource implications**

None

**Financial implications**

None

**Background papers**

None

**Appendices**

None

**Date of paper**

30 July 2007

**ACTION POINTS**  
**INVESTIGATING COMMITTEE – 19 April 2007**

	<b>Action point (and location in the minutes)</b>	<b>For the attention of</b>	<b>Action by (date)</b>	<b>Outcome</b>
1.	<u>Director of Fitness to Practise Report</u> The Committee noted that the internal auditors report would be circulated to all of the ftp committee members shortly, from 19 April 2007 <b>(Public minutes, 6.3)</b>	SB	As soon as possible	
2.	<u>Fitness to Practise Annual Report</u> The Committee should email any grammatical comments on the ftp annual report to Philippa Richardson in the Communications department by <b>Thursday 26 April 2007</b> from 19 April 2007 <b>(Public minutes, 7.2)</b>	The Committee	Thursday 26 April 2007	
3.	<u>Fitness to Practise Annual Report</u> The Committee agreed that the report illustrated a lot of punitive cases and that clarification was needed to indicate that they were representative of a very small percentage of the registrants overall. The Committee also agreed that the introduction needed to be made more robust and cross referenced to the White Paper and the Annual	KJ	Thursday 31 May 2007	

	Report so that the ftp annual report was not considered in isolation. from 19 April 2007 <b>(Public minutes, 7.5)</b>			
4.	<u>Fitness to Practise Workplan</u> The Committee approved the workplan and agreed to keep the document under review, from 19 April 2007 <b>(Public minutes, 8.5)</b>	KJ	Thursday 31 May 2007	
5.	<u>Fitness to Practise Hearing Locations</u> The Committee supported the proposal to draft a set of criteria to hold ftp hearings external to Park House. A draft practice note would be provided for the Committees approval in September 2007, from 19 April 2007 <b>(Public minutes, 9.4)</b>	ES	Wednesday 12 September 2007	
6.	<u>Fitness to Practise Committee Joint Annual Meeting</u> The Committee agreed in principle to the Health Committees recommendation to hold two joint ftp committee meetings a year. Separate committee meetings would also be held on the same days as the joint meetings to discuss matters pertinent to those committees only. A proposal would be put to Council to create an ftp forum, from 19 April 2007 <b>(Public minutes, 10.3)</b>	JB	Thursday 31 May 2007	
7.	<u>Annual Review of Actions</u>	KJ	Wednesday 12	

	<p><u>Taken 11 July 2006 – 7 July 2007</u>  The Committee noted that a review of the ftp trends and patterns would be provided at its November 2007 meeting and a review of data in key areas around well founded and not well founded cases would be provided at its September 2007 meeting, from 19 April 2007 (<b>Public minutes, 11.2 &amp; 11.3</b>)</p>		<p>September 2007 and Thursday 15 November 2007</p>	
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