

The Health Professions Council

Investigating Committee

Thursday, 31st July 2003

11.00 a.m.

A meeting of the **Investigating Committee** of the Health Professions Council will be held at the following location:

The Evangelical Alliance,
Whitefield House,
186 Kennington Park Road,
London, SE11 4BU

Mr. Marc Seale
Chief Executive & Registrar
18th July 2003

Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Mrs. Anne Barnes
Secretary to Committee

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AGENDA

1) **APOLOGIES FOR ABSENCE**

If you are unable to attend, please inform Anne Barnes as soon as possible before the meeting.

2) **APPROVAL OF AGENDA**

To approve the Agenda.

3) **MINUTES**

To confirm and sign the Minutes of the meeting held on 8th May 2003.

ENCLOSURE 1
Paper IC11/03

4) **MATTERS ARISING FROM THE MINUTES**

(Please advise Anne Barnes as soon as possible of any matter(s) you wish to raise otherwise it may not be possible to provide an answer at the meeting.)

To consider matters arising not shown elsewhere on the agenda.

ITEMS FOR DISCUSSION/APPROVAL

- 5) To welcome Mr. Jonathan Bracken from Bircham, Dyson, Bell, who will take the Committee through the procedures for Investigating Panels.

6) **PROCESS REVIEW**

To note the letter of 30th June 2003 from the Chief Executive and Registrar concerning a process review of the Committee's activities to date.

ENCLOSURE 2
Paper IC12/03

ITEMS FOR INFORMATION

7) **INVESTIGATING COMMITTEE RULES**

To receive the final version of the Investigating Committee Rules, as agreed by Parliament.

ENCLOSURE 3
Paper IC13/03

8) **CASES PENDING INVESTIGATION**

To note the number of cases, by profession, pending consideration by an Investigating Panel.

ENCLOSURE 4
Paper IC14/03

9) **CASES PENDING CONSIDERATION BY A PRACTICE COMMITTEE PANEL**

To note the number of cases, by profession, pending consideration by a Practice Committee.

ENCLOSURE 5
Paper IC15/03

10) **PARTNERS**

To note the number of partners recruited to date for each of the Practice Committees.

ENCLOSURE 6
Paper IC16/03

11) **QUERIES RELATING TO THE STANDARDS OF PERFORMANCE, CONDUCT & ETHICS**

To note the process for dealing with queries relating to the Standards of Performance, Conduct & Ethics, prepared by Mr.T.Berrie for the Conduct and Competence Committee.

ENCLOSURE 7
Paper IC17/03

12) **ANY OTHER BUSINESS**

13) **DATE OF NEXT MEETING**

The next meeting would be on Wednesday, 12th November 2003 at 11.00 a.m.

