

**Health Professions Council
Health Committee 12 September 2007**

Actions List

Executive Summary and Recommendations

Introduction

Attached is the actions list as agreed at the last public meeting of this committee.

Decision

The Committee is requested to note the document. No decision is required.

Background information

Please refer to individual papers and minutes for the background to decisions.

Resource implications

None

Financial implications

None

Background papers

None

Appendices

None

Date of paper

30 July 2007

ACTION POINTS
HEALTH COMMITTEE – 12 April 2007

	Action point (and location in the minutes)	For the attention of	Action by (date)	Outcome
1.	<p><u>Matters Arising – Standards of Conduct, Performance and Ethics (SCPE)</u> Council had approved the recommendation of the Conduct and Competence Committee to approve the revised SCPE for consultation. A progress paper to note would be provided for the Committee at its meeting in September 2007; from Thursday 12 April 2007 (Public minutes, 5.2)</p>	KJ	6 September 2007	
2.	<p><u>Fitness to Practise Annual Report 2007</u> The Chairman requested the Committee to forward any grammatical or typographical comments on the ftp annual report to the Secretary to the Committee or to the Director of ftp, from Thursday 12 April 2007 (Public minutes, 8.2)</p>	The Committee	As soon as possible	
3.	<p><u>Fitness to Practise Annual Report 2007</u> The Committee reviewed the section of the report about the Health Committee. The Committee noted that in the third paragraph where it stated that ‘fitness to practice is impaired’ should be</p>	KJ	31 May 2007	

	clarified, from Thursday 12 April 2007 (Public minutes, 8.4)			
4.	<u>Fitness to Practise Annual Report 2007</u> The Committee recommended the ftp annual report for approval by Council at their meeting in May 2007; from Thursday 12 April 2007 (Public minutes, 8.7)	KJ	31 May 2007	
5.	<u>Fitness to Practise Workplan</u> The Committee were in agreement with the ftp workplan and the priorities, projects and principles which underpinned it and agreed to review it on an ongoing basis; from Thursday 12 April 2007 (Public minutes, 9.6).	KJ	31 May 2007	
6.	<u>Fitness to Practise Workplan</u> The Committee requested that the internal ftp auditors report was circulated to all members of the ftp committee via email for their information; from Thursday 12 April 2007 (Public minutes, 9.7)	SB	as soon as possible	
7.	<u>Disposal of Cases by Consent</u> The Committee agreed in principle to the following recommendations; that: i) a process be developed for disposing of cases brought before it, in appropriate circumstances, by	KJ	6 September 2007	

	consent, and ii) an appropriate practice note and procedural forms to be prepared for consideration by the Committee prior to the implementation of that process; from Thursday 12 April 2007 (Public minutes, 10.3)			
8.	<p><u>Fitness to Practise Hearing Locations</u></p> <p>The Committee supported the proposal to agree that there needed to be a set of firm criteria created by which to decide whether to hold hearings in other locations in England, apart from London. A draft practice note would be presented at their next meeting in September 2007. In the meantime the department would continue to operate at their discretion in the decision to hold hearings at venues external to London; from Thursday 12 April 2007 (Public minutes, 11.5)</p>	ES	6 September 2007	
9.	<p><u>Fitness to Practise Joint Annual Meeting</u></p> <p>The Committee agreed in principle to the recommendation that two joint meetings of the ftp committees were held in place of their scheduled committee meeting cycles with a move towards the creation of one ftp committee overall. At the joint</p>	SB	6 September 2007	

	<p>meeting, the three ftp committees would discuss matters of mutual concern. Separate committee meetings would also be held on the same day as the joint meeting to discuss matters of relevance to those committees only; from Thursday 12 April 2007 (Public minutes, 12.4)</p>			
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