hcpc
health & care
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council

Finance and Resources Committee

The 72nd meeting of the Finance and Resources Committee will take place as follows:

Date: Tuesday 20 November 2012

Time: 10:30 am

Venue: The Council Chamber, Health and Care Professions Council, Park House, 184 Kennington Park Road, London SE11 4BU

Members: Richard Kennett (Chair)
Pradeep Agrawal
Jennifer Beaumont
Frank Burdett
Mary Clark-Glass
Sheila Drayton
Arun Midha
Penny Renwick
Keith Ross

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Part 1 – Public Agenda

1	**Apologies for absence**	verbal
2	**Approval of agenda**	verbal
3	**Declaration of members' interests**	verbal
4	**Minutes of the Finance and Resources Committee meeting of 11 September 2012** Colin Bendall - Secretary to the Committee	enclosure 1 FRC 82/12
5	**Matters arising** Colin Bendall - Secretary to the Committee	enclosure 2 FRC 83/12
6	**Finance report** Tim Moore – Director of Finance	enclosure 3 FRC 84/12
7	**Human Resources report** Teresa Haskins – Director of Human Resources	enclosure 4 FRC 85/12
8	**Partner Manager report** Hayley Graham – Partner Manager	enclosure 5 FRC 86/12
9	**Information Technology report** Guy Gaskins – Director of Information Technology	enclosure 6 FRC 87/12
10	**Operations report** Greg Ross-Sampson – Director of Operations	enclosure 7 FRC 88/12

Items for discussion/approval

11	**Information Technology strategy** Guy Gaskins – Director of Information Technology	enclosure 8 FRC 89/12

Items to note

12	**Six month review of customer service** Ruth Cooper – PA to the Director of Operations	enclosure 9 FRC 90/12

Items for information

13	**Education systems and process review major project** Abigail Gorringe – Director of Education	enclosure 10 FRC 91/12
14	**Any other business** Previously notified and agreed by the Chair	

15 **Date & time of next meeting:**
    10.30 am Thursday 31 January 2013

    Subsequent meetings at 10.30 am:

    Tuesday 5 March 2013 (Remuneration Committee only)
    Tuesday 19 March 2013
    Thursday 25 April 2013
    Tuesday 18 June 2013
    Thursday 18 July 2013
    Tuesday 10 September 2013
    Thursday 21 November 2013

Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

(a)   information relating to a registrant, former registrant or applicant for registration;
(b)   information relating to an employee or officer holder, former employee or applicant for any post or office;
(c)   the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
(d)   negotiations or consultation concerning labour relations between the Council and its employees;
(e)   any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
(f)   action being taken to prevent or detect crime or to prosecute offenders;
(g)   the source of information given to the Committee in confidence; or
(h)   any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Item	Reason for Exclusion
16	c, d
17	c, d

Part 2 – Private Agenda

16 **Minutes of the private part of the Finance and Resources Committee**   enclosure 11
    of 11 September 2012   FRC 92/12
    Colin Bendall – Secretary to the Committee

17   **Matters arising**
        Colin Bendall – Secretary to the Committee   verbal

18   **Any other business**   verbal
        Previously notified and agreed by the Chair

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