

Finance and Resources Committee

The 68th meeting of the Finance and Resources Committee will take place as follows:

Date: Thursday 15 March 2012

Time: 10:30 am

Venue: The Council Chamber, Health Professions Council, Park House, 184
Kennington Park Road, London SE11 4BU

Members: Richard Kennett (Chair)
Jennifer Beaumont
Mary Clark-Glass
Malcolm Cross
Sheila Drayton
Julia Drown
John Harper
Arun Midha
Keith Ross
Eileen Thornton

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Part 1 – Public Agenda

1	Apologies for absence	verbal
2	Approval of agenda	verbal
3	Declaration of members' interests	verbal
4	Minutes of the Finance and Resources Committee meeting of 26 January 2012 Colin Bendall - Secretary to the Committee	enclosure 1 FRC 16/12
5	Matters arising Colin Bendall - Secretary to the Committee	enclosure 2 FRC 17/12
6	Finance report Tim Moore – Director of Finance	enclosure 3 FRC 18/12
7	Human Resources report Teresa Haskins – Director of Human Resources	enclosure 4 FRC 19/12
8	Partner Manager report Hayley Graham – Partner Manager	enclosure 5 FRC 20/12
9	Information Technology report Guy Gaskins – Director of Information Technology	enclosure 6 FRC 21/12
10	Operations report Greg Ross-Sampson – Director of Operations	enclosure 7 FRC 22/12
Items for discussion/approval		
11	Draft budget 2012-13 Tim Moore – Director of Finance	enclosure 8 FRC 23/12
12	Reserves policy Tim Moore – Director of Finance	enclosure 9 FRC 24/12
13	Registrant numbers forecast Roy Dunn – Head of Business Process Improvement	enclosure 10 FRC 25/12
14	Five Year Plan Greg Ross-Sampson – Director of Operations	enclosure 11 FRC 26/12
15	Finance department workplan Tim Moore – Director of Finance	enclosure 12 FRC 27/12

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-10-18	a	F&R	AGD	Finance and Resources Committee agenda 15 March 2012	Final DD: None	Public RD: None

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|----|---|---------------------------|
| 16 | Human Resources workplan
Teresa Haskins – Director of Human Resources | enclosure 13
FRC 28/12 |
| 17 | Information Technology workplan
Guy Gaskins – Director of Information Technology | enclosure 14
FRC 29/12 |
| 18 | Registration department workplan
Richard Houghton – Head of Registration | enclosure 15
FRC 30/12 |
| 19 | Project management workplan
Claire Reed – Projects Manager | enclosure 16
FRC 31/12 |
| 20 | Business Process Improvement workplan
Roy Dunn – Head of Business Process Improvement | enclosure 17
FRC 32/12 |
| 21 | Transfer of regulatory functions from General Social Care Council to HPC
Marc Seale – Chief Executive and Registrar | enclosure 18
FRC 33/12 |

Items to note

- | | | |
|----|---|---------------------------|
| 22 | Dates of Committee meetings 2013
Colin Bendall – Secretary to the Committee | enclosure 19
FRC 34/12 |
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Items for information

- | | | |
|----|---|---------------------------|
| 23 | Education systems and process review major project
Abigail Gorringe – Director of Education | enclosure 20
FRC 35/12 |
| 24 | Any other business
Previously notified and agreed by the Chair | |
| 25 | Date & time of next meeting:
10.30 am Thursday 26 April 2012 | |

Subsequent meetings at 10.30 am:

Tuesday 19 June 2012
 Thursday 19 July 2012
 Tuesday 11 September 2012
 Tuesday 20 November 2012

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2011-10-18	a	F&R	AGD	Finance and Resources Committee agenda 15 March 2012	Final DD: None	Public RD: None

Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (1) information relating to a registrant, former registrant or applicant for registration;
- (2) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (4) negotiations or consultation concerning labour relations between the Council and its employees;
- (5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (6) action being taken to prevent or detect crime or to prosecute offenders;
- (7) the source of information given to the Committee in confidence; or
- (8) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Item	Reason for Exclusion
26	3
27	3
28	4

Part 2 – Private Agenda

26 **Private minutes of the Finance and Resources Committee of 26 January 2012** enclosure 21
Colin Bendall - Secretary to the Committee FRC 36/12

27 **Matters arising** enclosure 22
Colin Bendall - Secretary to the Committee FRC 37/12

Items for discussion/approval

28 **Transfer of regulatory functions from General Social Care Council to HPC** enclosure 23
Marc Seale – Chief Executive and Registrar FRC 38/12

29 **Any other business** verbal
Previously notified and agreed by the Chair

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2011-10-18	a	F&R	AGD	Finance and Resources Committee agenda 15 March 2012	Final DD: None	Public RD: None