Finance and Resources Committee 23 June 2009

Major projects summary - financial year 2008/9

Executive summary and recommendations

Introduction
This paper is to summarise to the committee the major projects that were
undertaken during the financial year 2008/9.

Decision
The Council/Committee is requested to note the document. No decision is
required.

Background information

During 2008/9 the organisation saw the complexity of the projects within its
portfolio greatly increase. The organisation is moving away from undertaking a
high number of projects to implement systems enhancements to existing
systems, to concentrating on a smaller number of projects that involve substantial
business process engineering, original systems design and co-ordination of
multiple departments to achieve the objectives.

The main focus of last year was on designing and commencing build of the
online renewals system. In addition to this, the following projects were also
completed, providing the following benefits to the organisation:

	Project name	**Summary**	**Benefits**
1.	Registration fee 2009	Project to update the fee structure ▪ Activity-based costing exercise ▪ Three month public consultation to all registrants ▪ Change in HPC rules, including liaison with Department of Health and Privy Council	▪ Ability to charge appropriate admission and renewal fees to fund HPC activities
2.	Finance system upgrade – Phase 2	Project to install an electronic purchase order system ▪ Process definition ▪ Definition of upgrade requirements ▪ Installation of new system ▪ Training of system users	▪ Ability to create and track purchase orders electronically

3.	Equality and Diversity – Phase 2	Project to upgrade Net Regulate to capture Equality and Diversity demographic data relating to applicants • Form design and creation • Requirements gathering exercise • Technical build • Testing of functionality	• Ability to report on Equality and Diversity statistics relating to applicants
4.	FTP Net Regulate statuses rationalisation	Project to rationalise the FTP statuses within Net Regulate • Process mapping • Requirements gathering • Technical build • Testing of functionality • Training of employees • Re-engineering of reporting • Data migration exercise	• FTP statuses now accurately reflect the stages of the FTP process. • Improved reporting • Improved processes • Increased information available to the public relating to the Conditions of Practice applied

Furthermore, the project to open the register to practitioner psychologists was greatly advanced, so that we are now in a good position from a process, legislative and technical perspective to open the register on 1st July 09.

Finally, although not yet completed, both the project to open the register for Hearing Aid Dispensers and the project to implement the processes required for HPC to comply with the Independent Safeguarding Authority were progressed, although they were both subject to delays in legislation.

Once again the project teams have been made up of members of nearly every department within the organisation and it is only through the effort of these teams, that the projects completed have been a success.

Resource implications
None

Financial implications
None

Appendices
None

Date of paper
2 June 2009

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2009-06-02	a	OPS	PPR	Projects completed in FY 07-08	Draft DD: None	Public RD: None