
Finance and Resources Committee 19 March 2008

Actions list

Executive summary and recommendations

Attached is an actions list as agreed at the last public meeting of this committee.

Decision

The Committee is requested to note the document. No decision is required.

Background information

Please refer to individual papers and minutes for the background to decisions.

Resource implications

None

Financial implications

None

Background papers

None

Appendices

None

Date of paper

13 February 2008.

Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2008-02-13	a	F&R	PPR	Executive summary action points list public meeting Finance and Resources Committee 19 March 2008	Final DD: None	Public RD: None

Action points

Finance and Resources Committee - Public meeting

6 February 2008

	Action point (and location in the minutes)	For the attention of	Action by	Comments
1	Human Resources reports: Future reports to express total number of sick leave days as a percentage of total working days and give an annual percentage for turnover of employees. (7.5)	LF	Ongoing	Actioned. See Human Resources report for meeting on 19 March 2008.
2	Fees consultation document: Subject to amendment of the foreword and the Executive's review of the consultation questions, the Committee agreed the document and recommended approval by the Council. (11.6)	MG	Ongoing to 27 March 2008	Due to be considered by Education and Training Committee on 26 March 2008 and Council on 27 March 2008.
3	Investments policy: (1) policy to be changed so that list of managed fund investment restrictions should be extended to include direct investment in alcohol production and gambling; (2) once a comprehensive social responsibility policy had been developed, restrictions on investments would be further reviewed. (12.7)	SL	Point 1 by 19 March 2008; Point 2 ongoing to November 2008	Point 1: Actioned
4	Partner reappointments: 548 partner agreements which were due to expire in July 2008 should be extended for a further period of two years, i.e. until July 2010. (13.3)	YH	Ongoing to July 2008	

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5	Invoice/Purchase order signatories update: Agreed to add signatories to the list. (14.3)	CM	14 April 2008	
6	Nine month reforecast: The Committee agreed that the line for 'other professional fees' in the paper needed to be defined more clearly. (16.4)	CM	19 March 2008	The paper was discussed at the Committee on 6 February 2008 and clarification provided at the meeting.
7	Financial procedures manual to be updated and presented as a paper to the Committee. (17.2)	SL	17 November 2008	The manual will be updated once the upgrade of the financial system has been completed and processes have been changed.

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