

Finance and Resources Committee 18 September 2007

Actions list

Executive summary and recommendations

Attached is an actions list as agreed at the last public meeting of this committee.

**Decision**

The Committee is requested to note the document. No decision is required.

**Background information**

Please refer to individual papers and minutes for the background to decisions.

**Resource implications**

None

**Financial implications**

None

**Background papers**

None

**Appendices**

None

**Date of paper**

28 August 2007.

| Date       | Ver. | Dept/Cmte | Doc Type | Title   | Status            | Int. Aud.          |
|------------|------|-----------|----------|---|-------------------|--------------------|
| 2007-07-31 | a    | F&R       | PPR      | Executive summary action points list public meeting Finance and Resources Committee 18 September 2007 | Final<br>DD: None | Public<br>RD: None |

## Action points

### Finance and Resources Committee

#### Public meeting

26 July 2007

|   | <b>Action point<br/>(and location in the<br/>minutes)</b>   | <b>For the<br/>attention of</b> | <b>Action by</b>        | <b>Comments</b>  |
|---|---|---------------------------------|-------------------------|--|
| 1 | Health and Safety Policy for employees: Policy to be introduced.<br><br>(10.4)  | LF/<br><br>SH                   | Ongoing                 |  |
| 2 | Selection and appointment policy for Partners: Subject to amendment agreed, policy to be introduced with immediate effect.<br><br>(11.7)                        | YH                              | 26 July 2007            | Actioned.  |
| 3 | Committee self-evaluation: Executive to prepare paper explaining how five year plan relates to Council's strategic intent document.<br><br>(12.4)               | MJS                             | 18 September<br>2007    |  |
| 4 | Executive to prepare paper for next meeting, setting out timetable of business to be considered by the Committee at its meetings during the year.<br><br>(12.5) | CB                              | 18 September<br>2007    | Actioned.<br>See paper to note on agenda for 18 September 2007.                    |
| 5 | Committee's views on self-evaluation process to be fed back to Council Awayday.<br><br>(12.6)   | CB                              | 18 September<br>2007    | Actioned. The Secretary to the Council has been notified of the Committee's views. |
| 6 | Executive to reforecast the year end position after six and nine months of financial year.  | SL                              | By end of<br>April 2008 |  |

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