

FINANCE & RESOURCES COMMITTEE
29TH OCTOBER 2002

DRAFT AGENDA
Part One – Open to Members of the Public

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|---|----------------------------------|
| 1 Apologies for Absence | Verbal |
| 2 Approval of Agenda | Verbal |
| 3 Approval of Minutes of the Meeting held on 24th September 2002
From Secretary to the Committee | Enclosure 1
Paper HPC/FRC1/05 |
| 4 Matters arising (not otherwise dealt with below)
From Secretary to the Committee | Enclosure 2
Paper HPC/FRC2/05 |
| <ul style="list-style-type: none">• Standing Financial Instructions• Payroll Policy• Financial Training for Committee/Council Members | |

ITEMS FOR DISCUSSION/DECISION

- | | |
|---|----------------------------------|
| 5 Regional Quality Assurance Roadshows
From Director – Education and Policy | Enclosure 3
Paper HPC/FRC3/05 |
| 6 Assessors' Fees
From Director - Operations | Enclosure 4
Paper HPC/FRC4/05 |

ITEMS TO NOTE

- | | |
|---|----------------------------------|
| 7 Management Accounts for September 2002
From Secretary to the Committee | Enclosure 5
Paper HPC/FRC5/05 |
| 8 Payment of Expenses
From Secretary to the Committee | Enclosure 6
Paper HPC/FRC6/05 |
| 9 BDO Stoy Hayward System Review
From Secretary to the Committee | Enclosure 7
Paper HPC/FRC7/05 |
| 10 Office Accommodation
From Secretary to the Committee | Enclosure 8
Paper HPC/FRC8/05 |
| 11 Any Other Business | |
| 12 Date and Time of Next Meeting and subsequent meetings in 2003
Tuesday 26 th November at 11 a.m. | Enclosure 9
Paper HPC/FRC9/05 |

Resolution

The Committee is invited to adopt the following:

“The Committee hereby resolves that the remainder of the meeting shall be held in private because publicity would be prejudicial to the public interest, by reason of the confidential nature of the business transacted.”