
Education and Training Committee

The 90th meeting of the Education and Training Committee will take place as follows:

Date: Tuesday 10 March 2020

Time: 10.30 am

Venue: Room K, Health and Care Professions Council, Park House,
184 Kennington Park Road, London SE11 4BU

Members: Maureen Drake
Luke Jenkinson
Penny Joyce
Sonya Lam
Kathryn Thirlaway
Stephen Wordsworth (Chair)

Enquiries: Claire Amor, Secretary to the Committee
020 7840 9710
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Public Agenda

1. **Chair's welcome and introduction** verbal
2. **Apologies for absence** verbal
3. **Approval of agenda** verbal
4. **Declaration of members' interests** verbal
5. **Minutes of the meeting of 6 November 2019** enclosure 1
For approval ETC 01/20
Claire Amor, Secretary to the Committee
6. **Matters arising** enclosure 2
To note ETC 02/20
Claire Amor, Secretary to the Committee

Items for discussion/approval

7. **Review of the standards of proficiency consultation** enclosure 3
For recommendation ETC 03/20
Olivia Bird, Policy Manager
8. **Update on SET1 for Operating Department Practitioners** enclosure 4
For discussion ETC 04/20
Olivia Bird, Policy Manager
9. Papers from Brendon Edmonds, Head of Education
 - I. **How we work with professional bodies when approving education and training programmes** enclosure 5
For approval ETC 05/20
 - II. **The role of lay visitors in education quality assurance** enclosure 6
For discussion ETC 06/20
 - III. **Review of education quality assurance update** enclosure 7
For discussion ETC 07/20
 - IV. **Education department work plan 2020-21** enclosure 8
For discussion ETC 08/20
 - V. **Education annual data set 2018-19 academic year** enclosure 9
For discussion ETC 09/20
10. **Expert advisors to Visitors** enclosure 10
For approval ETC 10/20
Tracey Samuel-Smith, Education Manager
Uta Pollman, HR and Partner Manager
Available in braille and other accessible formats on request to the Secretary

11. **Review of the process to approve podiatric surgery programmes** enclosure 11
For discussion ETC 11/20
Jamie Hunt, Education Manager
12. **Registration Department performance report April 2019 to December 2019** enclosure 12
For discussion ETC 12/20
Richard Houghton, Head of Registration

Items to note

13. **Reviewing our approach to quality assuring Higher and Degree Apprenticeships from 2018-19** enclosure 13
Tracey Samuel-Smith, Education Manager ETC 13/20
14. **Any other business** verbal
Previously notified and agreed by the Chair
15. **Date and time of next meeting** verbal
11am – 24 March 2020 at Park House, SE11 4BU
16. **Resolution** verbal
The Committee is invited to adopt the following:

‘The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (a) information relating to a registrant, former registrant or application for registration;
- (b) information relating to an employee or office holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;
- (f) action being taken to prevent or detect crime to prosecute offenders;
- (g) the source of information given to the Council in confidence;
or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Council’s functions.’

Item	Reason for Exclusion
17	A

17. International application validation checks

For discussion

Nicola Bibbey, Registration Manager

enclosure 14

ETC 14/20

18. Any other business

Previously notified and agreed by the Chair

verbal