

## Education and Training Committee October 2009

### Nomination of Chair

#### Executive summary and recommendations

#### **Introduction**

In accordance with its standing orders, the Committee is asked to nominate a Chair to preside at any meeting of the Committee. The Committee's nomination will be submitted to the Council for approval.

#### **Decision**

The Committee is asked to nominate a Chair to preside at any meeting of the Committee.

#### **Background information**

The Committee's standing orders also provide that, if the Chair is absent from, or otherwise unable to preside at a meeting the members present shall nominate one of their number to serve as chair at that meeting. The standing orders are available on the Council website, as part of the Code of Corporate Governance.

#### **Resource implications**

None

#### **Financial implications**

None

#### **Appendices**

Process for nomination of Chair, agreed by Council on 12 July 2005.

#### **Date of paper**

9 October 2009.

## Process for the election of Chairs of Committees

### Introduction

The Health Professions Order 2001 provides for all Committee appointments (including sub-committees) to be made by the Council and, therefore, the appointment of Committee Chairs is made by the Council and not the Committee concerned.

### Process

- At its first meeting, each committee is asked to nominate a person to be appointed by the Council as Chair of that committee.
- In the event that only one member is nominated then, unless the Council decides to the contrary, that person will be appointed as Chair.
- If more than one member is nominated or the committee cannot agree on a nomination, then, in relation to the candidates nominated or who have put themselves forward, a secret ballot will be conducted by the Secretary of the Council among the members of Council present.
- Before the ballot is conducted each candidate will be given the opportunity, if they so wish, to address the Council for not more than five minutes.
- The members nominated may scrutinise the ballot process or appoint another member to do so on their behalf.
- The Registrar will announce the result of the ballot to the meeting and the winning candidate will be appointed as Chair.
- The term of office of Chair is two years.

Agreed at 12 July 2005 Council meeting