

## Education and Training Committee Meeting

Wednesday 16<sup>th</sup> October 2002

10.30 a.m.

The **Fourth** meeting of the Health Professions Council Education and Training Committee will be held at the following location:

Park House  
184 Kennington Park Road  
LONDON SE11 4BU

The meeting will be open to members of the public.

**Marc Seale**  
**Chief Executive**  
7<sup>th</sup> October 2002

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**Secretary to the Committee**

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1. **Membership to date and Apologies for Absence**  
(received from Prof. J. Lucas, Prof. N. Brook, Prof. A. Hazell)
2. **Approval of Agenda**
3. **Minutes of the meeting held on 3 July 2002 and notes of the discussion held on 4 September 2002**
4. **Matters Arising**
5. **Chairman's and Secretary's Reports**

Enclosure 1  
Paper ETC 50/02

Enclosure 2  
Paper ETC 51/02

Enclosure 3  
Paper ETC 52/02

#### Items for Discussion and Decision

6. **Presentation by DoH on the Partnership Quality Assurance Events in November and December 2002 and Request for Collaboration**
7. **" Funding Learning and Development for the Healthcare Workforce – DoH Consultation Paper " – proposed response**
8. **" Minimising Attrition from NHS Funded Pre-Registration Courses "**
9. **Standing Orders for the Pre-Registration Education and Training Working Groups**
10. **Format of the Committee's Response to the Feedback from the HPC Consultation Exercise**
11. **Business Procedures for HPC Brochures and Manuals and Appointment of " Partners "**
12. **Notes of the meetings of Pre-Registration Education and Training Working Groups Joint Validation Committees and Joint Quality Assurance Committees held since the last meeting**
13. **Higher Education Funding Council for England's Teaching Quality Enhancement Committee's Interim Report and consultation**

Verbal

Enclosure 4  
Paper ETC 53/02

Enclosure 5  
Paper ETC 54/02

Enclosure 6  
Paper ETC 55/02

Enclosure 7  
Paper ETC 56/02

Enclosure 8  
Paper ETC 57/02

Enclosure 9  
Paper ETC 58/02

Enclosure 10  
Paper ETC 59/02

#### Items for Information

14. **Minutes of the Registration Committee on 25 September 2002**
15. **Up-date on the DoH / QAA Prototype Reviews**
16. **Up-Date from the Learning for Partnership Network**
17. **Digest of Relevant Current Initiatives**
18. **Any other business**
19. **Dates of future meetings**

Enclosure 11  
Paper ETC 60/02

Verbal and  
Enclosure 12  
Paper ETC 61/02

Enclosure 13  
Paper ETC 62/02

Enclosure 14  
Paper ETC 63/02

Enclosure 15  
Paper ETC 64/02

#### **Resolution**

**The Committee is invited to adopt the following :**

- " The Committee hereby resolves that the remainder of the meeting shall be held in private because publicity would be prejudicial to the public interest, by reason of the confidential nature of the business transacted. "**