



Park House
184 Kennington Park Road
London SE11 4BU
Telephone: +44 (0)20 7840 9716
Fax: +44 (0)20 7820 9684
e-mail: peter.burley@hpcuk.org

MINUTES of the second meeting of the Education and Training Committee held on Wednesday 22 May 2002 at the Royal College of Speech and Language Therapists, 2 White Hart Yard, London SE1 1NX

Present :

Prof. D. Waller (Chairing)
Prof. N. Brook
Mrs. S. Chaudhry
Ms H. Davis
Mr. P. Frowen
Prof. J. Harper
Prof. R. Klem
Mr. C. Lea
Ms C. Lloyd
Ms G. Pearson
Mr. G. Sutehall
Dr. A. Van Der Gaag

Also in Attendance

Mr. M. Seale – Chief Executive, HPC
Dr. P. Burley – Secretary, HPC
Ms C. Gooch – Newchurch
Ms R. Mead – Department of Health (DoH)
Ms P. le Rolland – Quality Assurance Agency (QAA)
Ms J. Gosby – Nursing and Midwifery Council (NMC)
Ms R. Bacon – HPC

ITEM 1 02/59 MEMBERSHIP AND APOLOGIES FOR ABSENCE

- 2.1 Ms C. Lloyd was welcomed to her first meeting.
- 2.2 Apologies were received from :- Dr. G. Beastall, Mr. M. Collins, Ms C. Farrell, Prof. A. Hazell, Prof. J. Lucas, and Miss E. Thornton. The Committee wished Mr. Collins a speedy recovery from his broken elbow.
- 2.3 It was noted that Mr. L. Hughes had resigned from the Council and this left the Committee with neither a Prosthetist & Orthotist nor a Northern Irish member, both of which it was required to have under the HPO. It was agreed that if the new P & O member was not Northern Irish, then the Chairman should draw up a short-list of appropriate NI appointees for the Committee to consider.

ITEM 2 02/60 APPROVAL OF THE AGENDA

On the recommendation of the Chairman,

It was

RESOLVED (1)

that the agenda be approved.

ITEM 3 02/61 MINUTES

It was agreed that the minutes of the first meeting of the Health Professions Council's Education and Training Committee held on 1 May 2002 be confirmed as a true record and signed by the Chairman subject to the amendment that Ms Sandy Goulding's name be shown correctly.

ITEM 4 02/62 MATTERS ARISING

- 4.1 The Committee received the Secretary's report and an up-date that he would be reporting to UUK's Health Committee on 24 May 2002 on where HPC was in relation to the consultation exercise.
- 4.2.1 The Secretary reported that he had held a preliminary meeting with DoH's new QA officers for England on 15 May 2002.
- 4.2.2 The four QA officers were now in post :- Ruth Howkins, Linda Burke, Jane Marr, and Judy Hall. They were located in various English Regional Offices. They clarified that there was no correlation from HCP's perspective between where they were located and the work they did. Judy Hall (a Physiotherapist) would work on the AHPs and Scientific professions while Ruth Howkins would have an oversight of all their work. They confirmed that they were the eventual and total manifestation of both the "Partners Council" and the Education and Training Unit / Division described in various DoH documents from 1999 onwards (starting with the nursing strategy paper "Making a Difference").

- 4.2.3 Their role was not so much to develop new policy as to facilitate and co-ordinate existing initiatives and ensure consistency across England. They did not have exact opposite numbers in the other UK countries, but they would be looking into who exactly had the QA brief outside England and how it was discharged.
- 4.2.4 On the NHSU, they conceded that the picture was not yet clear. Their understanding of the DoH's "Next Steps . . ." paper was that NHSU will be developing material to support existing pre-registration curricula and modules but would not be trying to re-write existing approved curricula or deliver any provision in HEIs itself (see also the notes of the Educationalists Forum on this topic).
- 4.2.5 The Committee (and the Forum by extension in due course) looked forward to working with them.
- 4.3 On the Pre-Registration Education and Training Working Groups (PRETWG) it was noted that not all the ex-CPSM Board educationalists had carried across to the HPC. It was agreed that the Groups concerned should consider their position and make recommendations as desired.
- 4.4 The Committee noted that NHSU could be a useful resource and should be welcomed. It was hoped that Scotland could also benefit.
- 4.5 There was concern that DoH was initiating a range of not always co-ordinated initiatives, however welcome each one might be in isolation.

ITEM 5 02/63 MINUTES OF THE MEETINGS OF THE REGISTRATION COMMITTEE ON 5 APRIL, 8 MAY 2002

- 5.1 The Committee received and endorsed the minutes (noting that some decisions on 5 April had been set aside on 8 May 2002) and the information and clarifications in them.
- 5.2 The Secretary explained that as a non-statutory Committee dealing with matters the HPO reserved to ETC, the Registration Committee could advise Council, but Council must receive any recommendations only via ETC. These relationships had been established under the Shadow Council on 10 December 2001 and would last until the end of the first transitional period.
- 5.3 The Chairman of the Registration Committee, Prof. R. Klem, drew attention to the advice received from the solicitor (Mr. J. Bracken) on the implications of the divisions of the Register as in minute 4.9 and 4.10 of the minutes of 8 May 2002. The Committee formally endorsed this advice.
- 5.4 Further advice would be received from Mr. Bracken – particularly on grandparenting – which this Committee would need to work to in due course. The Executive should forward legal advice also direct to Newchurch.
- 5.5 The arrangements for a joint Designated Authority with the Chartered Society of Physiotherapy still needed to be confirmed.

- 5.6 The assessors for non-UK applicants were an interim arrangement for the first transitional period to maintain the status quo.
- 5.7 It was noted that there would not be another meeting of ETC before the Registration parts of the consultation paper would have to be finalised. The Committee authorised the Chairman to take action on this part of the consultation paper.

ITEM 6 02/64 REPORTS OF JOINT ADVISORY BODIES AND COURSE (RE-)APPROVALS AS NEEDED

- 6.1 The Committee received the notes of the various joint advisory bodies.
- 6.2 The Secretary reported that meetings of the Pre-Registration Education and Training Groups were being set up as needed where there had been no previous joint body.
- 6.3 The Committee authorised the Chairman to take any necessary action on minor, urgent, and routine re-approvals under Section 5 of the Professions Supplementary to Medicine Act, 1960, to progress routine urgent business and to work with the Executive now to devise machinery to handle education and training (re-)approvals, noting that approvals of new courses would always have to come to the Committee, Council, and Privy Council for the duration of the first transitional period. Full course documentation would not normally be circulated to the Committee, but would be available for inspection.

ITEM 7 02/65 HPC'S CONSULTATION PAPER AND PROJECT PLAN

- 7.1 Mr. Seale reported that the project plan was still on schedule for the publication of the consultation paper on 1 July 2002. The meetings, format, timetable, and structure of the consultation exercise had now been finalised. These would all be published in due course. A minimum of three Council members would be asked to attend each consultation event. It was hoped to finalise these arrangements at the Council meeting on 13 June 2002.
- 7.2 Ms Gosby was invited to report on the Nursing and Midwifery Council (NMC) consultation events. She commented that the events had been generally positive and successful, but there would always be a problem around correlating consultation with other activities. NMC had taken a policy decision to try to deal with any queries raised immediately after the consultation event concerned and this had been onerous, although worthwhile, and had distracted from longer term priorities.
- 7.3 While registrants could receive a mailing from HPC, potential grandparents, of course, could not be mailed direct. Arrangements were in hand to publicise the grandparenting requirement to potential registrants by other channels.
- 7.4 Ms Gooch presented the outcome of the most recent circulation of the draft consultation paper (version 4, tabled). Three sections had been added in from the previously uniquely Registration Committee area.
- 7.5 Rule making would be a common section for all Committees / functions at HPC.

- 7.6 It was also clarified that the eventual design and format of the document would make it much more accessible in its final version.
- 7.7 In discussion on 1.3 it was agreed to clarify the category of " persons who provide services . . ." in more detail. " Common core " should be replaced by " common framework " throughout. In 1.19 workforce development confederations should be replaced by " education commissioners ". " New " should be deleted in front of develop and " continue [to develop] " be added. The timescale also should be reviewed. 1.20 should read " standards " adopted by the Boards at CPSM . . . " (and elsewhere). In 1.37 (and elsewhere) reference to courses, institutions, and qualifications needed to be aligned to the HPO. References to time-scales should reflect a commitment to develop the work without specifying a number of calendar years (except for CPD, where it should be set at three years for consultation purposes, noting that the first compliance with CPD then occurred some years after the starting date for the scheme). (See minute 02/76 7.2 of the Educationalists Forum for further discussion of this last topic).
- 7.8 Prof. Harper raised a number of issues on format, lay-out, headings, cross-references etc. in the document. Mr. Seale confirmed that the design needs of the whole document had been recognised and were being addressed elsewhere while the individual Committees addressed policy options. The Committee expressed confidence in the overall management of the exercise and the way different parts were being given individual attention and then being brought together.
- 7.9 It was agreed that members should comment by Monday 27 May 2002 direct to Newchurch, preferably by e-mail (Christine.gooch@Newchurch.co.uk) or fax 0208 977 8198.
- 7.10 The Committee welcomed and endorsed the consultation strategy and document.

ITEM 8 02/66 ANY OTHER BUSINESS

None.

ITEM 9 02/67 DATE OF NEXT MEETING

The next ordinary meeting of the Committee would be at
10.30 on Wednesday 3 July 2002 in Park House.

ITEM 10 02/68 MEETING IN PRIVATE

It was

RESOLVED (2)

that the remainder of the meeting shall be held in private because publicity would be prejudicial to the public interest, by reason of the confidential nature of the business transacted.

CHAIRMAN