

Council, 3 February 2022

Matters arising

Introduction

Below is the actions list, as agreed at the previous public meetings of the Council.

	Action point (and location in minutes)	Action for	Comment
25 November 2021			
1	<p>Item 3. 21/146 Chief Executive's performance report</p> <p>The Council asked for any root causes known to the HCPC as to the reduction of occupational therapist registrations. The Chief Executive agreed to review this and report back to the Council. (3.5)</p>	Chief Executive	The reason for the dip in the November report was due to OTs being in renewal. Registration numbers have since returned to previous levels.
22 September 2021			
2	<p>Item 3. 21/117 Chief Executive's performance report</p> <p>The Council discussed the KPIs provided within the report. It was agreed that the KPIs on IT were not adding value and should be refocused on technology use rather than outages, which was considered a never event. It was agreed this would be reviewed when key post holders for IT were in place. (3.7)</p>	Head of Governance	A review of the HCPC's KPIs will be undertaken in Q4, at the point they have been one year in operation.
23 March 2021			
3	<p>Item 3. 21/32 Chief Executive's performance report</p> <p>The Council requested an update on the scale and impact of the return to practice process on maternity leavers. The Executive agreed to provide this update at the May meeting of the Council. (3.3)</p>	Executive Director of Professional Practice and Insight	An equality impact assessment will be brought to Council as part of the RTP consultation papers when presented to the Council in the new year.

Longer term actions

1	The Council also agreed to review decisions taken on an annual basis through a risk lens to understand the application of risk appetite in practice and the consequences of those decisions on risk. (5.6) (25/02/2021)	Head of Governance	This annual review will be scheduled into the agenda plan.
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2	(The Chair of ARAC) encouraged the Executive to seek to achieve the Corporate Plan 2021-22 within the HCPC's current resource and emphasised the need to ensure that efficiency benefits set out in business cases were subject to benefits realisation monitoring. (2.5) (12/04/21)	Chief Executive	To be monitored as part of delivery tracking
3	The Council welcomed the proposed KPI suite noting that it was significant step from the HCPC's previous approach to KPIs. The Council noted its ambition for future reviews to include more output measures, though these could be more difficult to quantify. (6.3) (27/05/21)	Chief Executive	To be actioned at the next review of the KPI suite.

Decision

The Council is requested to note the actions. No decision is required.

Background information

Public Minutes of the Council meetings referred to.

Date of paper

25 January 2022