

Health Professions Council meeting – 7 July 2011

Annual review of actions taken in 2010-2011: Public meetings

Executive summary and recommendations

Introduction

An annual review of the actions arising from meetings in 2010-2011 is attached.

**Decision**

The Council is asked to note the actions that have been taken.

**Background information**

Please refer to individual papers and minutes for the background to decisions. Minutes and papers for previous public meetings are available on the HPC website at:

<http://www.hpc-uk.org/aboutus/committees/archive/>

**Resource implications**

None

**Financial implications**

None

**Appendices**

List of actions arising from meetings in 2010-11

**Date of paper**

20 June 2011

Actions - Health Professions Council meeting 7 July 2010

	<b>Action point (and location in minutes)</b>	<b>Action for</b>	<b>Comment</b>
<b>1</b>	<p><b>Item 12.10/115 Fitness to Practise: What does it mean? (Report ref:-HPC86/10)</b></p> <p>Council agreed the document setting out the meaning of Fitness to Practise for the HPC, subject to the Executive reviewing the presentation of the opening paragraphs of the document.</p>	Director of Fitness to Practise	The opening paragraphs were reviewed and the document is now available on the website and the text is being used in the relevant literature.
<b>2</b>	<p><b>Item 15.10/118 National Audit Office (NAO) Audit Completion Report (including management letter) on the 2009/10 financial statement audit (report ref:- HPC89/10)</b></p> <p>15.4 In response to a question regarding the valuation of HPC's artwork, the Council noted that these assets would need to be separately valued.</p>	Chief Executive	Inventory completed and seeking appropriate organisation to undertake a valuation.
<b>3</b>	<p><b>Item 22.10/125 Council members' performance and development review (Report ref:-HPC96/10)</b></p> <p>Council agreed that members be requested to sign the Code of Conduct in July of each year.</p>	Secretary to Council	Council members are now sent the Code of Conduct on an annual basis for signature.

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Actions - Health Professions Council meeting 17 September 2010

	<b>Action point (and location in minutes)</b>	<b>Action for</b>	<b>Comment</b>
<b>1</b>	<p><b>Item 6.10/142 Matters arising (report ref:- HPC106/10)</b></p> <p>The Executive undertook to write to the Chief Scientific Officer setting out the concerns of the Council and requesting her to attend a meeting of Council or a representative in her place.</p>	Chief Executive	The Chief Scientific Officer attended Council on 9 December 2010.
<b>2</b>	<p><b>Item 9.10/145 Department of Health: Review of Arms' Length Bodies (report ref:- HPC109/10)</b></p> <p>The minutes of the Oversight group meeting held on 4 September would be circulated as soon as they had been made public.</p>	Chief Executive	These minutes were made available on the extranet.

Actions - Health Professions Council meeting 14 October 2010

	Action point (and location in minutes)	Action for	Comment
1	<p><b>Item 9.10/179 The Health Professions Council (Registration and Fees) (Amendment) Rules 2010 (report ref:- HPC134/10)</b></p> <p>9.3 The Council agreed:-</p> <p>(i) the draft Health Professions Council (Registration and Fees) (Amendment) Rules 2010;</p> <p>(ii) that approval of those Rules in their final form (by the Chair and Chief executive signing the rules and affixing the seal of the Council) be given by means of electronic resolution, subject to the Solicitor to the Council providing a report either (1) confirming that no amendments have been made to the draft Rules or (2) explaining any amendments which have been made and confirming that they do not constitute material changes to the draft Rules.</p>	Secretary to Council	<p>.</p> <p>In accordance with Department of Health protocol, the draft Rules were considered by Department of Health lawyers, acting on behalf of the Privy Council. Confirmation of the draft Rules was not received until 29 November 2010 and so it was therefore not necessary to use the electronic resolution means of approval since the Council was scheduled to meet on 9 December. The Rules were agreed on 9 December 2010.</p>

Actions - Health Professions Council meeting 9 December 2010

	Action point (and location in minutes)	Action for	Comment
1	<p><b>Item 9.10/197 Presentation on Modernising Scientific Careers by Professor Maggie Pearson and Patricia Saunders and Q&amp;A</b></p> <p>The Council thanked Professor Maggie Pearson and Patricia Saunders for taking the time to come to HPC to present on this topic and looked forward to receiving an update in Spring 2011.</p>	Executive	There has been no official update provided although a paper will be submitted to the September meeting of Council.
2	<p><b>Item 11.10/199 Application for the regulation of Physicians' Assistants (Anaesthesia) by the Association of Physicians' Assistants (Anaesthesia) (report ref:- HPC144/10)</b></p> <p>The Council requested that the Executive provide further information on this aspirant profession before an invitation would be extended to the Association of Physicians' Assistants (Anaesthesia) to present on their application.</p>	Director of Policy and Standards	In light of government policy set down in the Health and Social Care Bill, the Council agreed to not give any further consideration to the application.
3.	<p><b>Item 12.10/200 Exploring options for Voluntary Registers (report ref:- HPC145/10)</b></p> <p>The Council agreed that they would discuss the issue in more detail at the February 2011 strategy day before deciding whether they wished the Executive to undertake further work in this regard.</p>	Secretary to Council	The subject of voluntary registers was discussed at the Strategy day on 9 February 2011 and at subsequent meetings of Council.

Actions - Health Professions Council meeting 10 February 2011

	Action point (and location in minutes)	Action for	Comment
1	<p><b>Item 7.11/7 Chair's report (report ref:-HPC3/11)</b></p> <p>7.5 The Council noted that a paper outlining feedback on the NCAS conference on "disruptive behaviour – tackling concerns about practitioner behaviour" would be submitted to the next meeting of Council.</p>	Secretary to Council	This was noted by Council at the meeting on 31 March 2011.
2	<p><b>Item 8.11/8 Chief Executive's report (report ref:-HPC4/11)</b></p> <p>8.3 The Council noted that the Chief Executive had been appointed to the European Commission Steering Group on the European professional card. The move is part of a European Commission consultation on the Professional Qualifications Directive, in which views are being sought on how to better integrate professionals working in the Single Market. The Chief Executive undertook to circulate the minutes of the last meeting once they were made available.</p>	Chief Executive	Minutes of the meeting were made available on the members' extranet.
3	<p><b>Item 9.11/9 Health and Social Care Bill (report ref:-HPC5/11)</b></p> <p>9.8 The Council agreed:-</p> <p>(i) to instruct the Executive to develop a draft work plan to address those issues set out under 9.7 and raised during the course of discussion at the Strategy day held on 9 February 2011. The first stage of this work is to be considered at the next meeting of Council on 31 March 2011; and</p> <p>(ii) to instruct the Executive to commence the process to resolve the issues concerning the voluntary registration of students.</p>	Executive	Both items were discussed at the March 2011 meeting of Council.

Actions - Health Professions Council meeting 31 March 2011

	Action point (and location in minutes)	Action for	Comment
1	<p><b>Item 8.11/36 Chief Executive's report</b></p> <p>In response to a question on the number of complaints received between April 2010 and February 2011 relating to misuse of title, the Executive undertook to provide members with a breakdown of these figures on the members' extranet.</p>	Director of Fitness to Practise	These figures were made available on the members' extranet.
2	<p><b>Item 10.11/38 Consultation response analysis on proposed changes to the generic standards of proficiency (report ref:- HPC25/11)</b></p> <ul style="list-style-type: none"> <li>That the National Leadership Council and NHS Institute for Improvement and Innovation who delivered the Clinical Leadership Competency Framework and who suggested the inclusion of an individual standard on leadership should be informed that HPC recognises the importance of nurturing leadership qualities in professions it regulates. However, at present, HPC felt that this could be achieved without the need for a separate standard;</li> </ul>	Director of Policy and Standards	Completed
3	<p><b>Item 11.11/39 The principles for establishing voluntary registers (report ref:- HPC26/11)</b></p> <p>11.5 The Council:-</p> <p>(ii) instructed the Executive to return to the next Council meeting on 12 May 2011 to seek agreement on the principles for establishing voluntary registers (informed by the legislation) which would govern the HPC's approach in this area.</p>	Director of Policy and Standards	Paper was considered at the May 2011 meeting of Council.

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Actions - Health Professions Council meeting 31 March 2011

	Action point (and location in minutes)	Action for	Comment
1	<p><b>Item 12.11/81 Transfer of regulatory functions from General Social Care Council (report ref:- HPC59/11)</b></p> <p>That the Social Work Reform Board's career working group had been looking at the Assessed and Supported Year in Employment for newly-qualified social workers. Recommendations from the Social Work Reform Board were expected in due course and a paper on the issue would be presented to the Council at an appropriate point</p>	Director of Policy and Standards	Ongoing