

**unconfirmed****THE HEALTH PROFESSIONS COUNCIL**

Chief Executive and Registrar: Mr Marc Seale

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MINUTES of the thirty-sixth meeting of the Health Professions Council held at **10.30 a.m. on Thursday 14 December 2006** at Park House, 184 Kennington Park Road, London, SE11 4BU.

**PRESENT:** Dr A van der Gaag (President)

Mr P Acres (part)  
 Mr J Camp  
 Mrs S Chaudhry  
 Mrs M Clark-Glass  
 Mr R Clegg  
 Ms H Davis  
 Mr M Davies  
 Mr P Douglas  
 Mrs S Drayton  
 Mrs E Ellis  
 Ms C Farrell  
 Dr C H Green  
 Professor T Hazell  
 Professor J Lucas  
 Miss M MacKellar  
 Mr P McFadden  
 Mr W Munro  
 Mrs J Pearce  
 Mr K Ross  
 Mrs P Sabine  
 Professor G Smith  
 Mrs B Stuart  
 Mr S Taylor  
 Mrs A Turner  
 Professor D Waller

**IN ATTENDANCE:**

Mr C Bendall, Secretary to Committees  
 Mr T Berrie, Information Services Manager  
 Mr R Dunn, Director of Information Technology  
 Miss L Foster, Director of Human Resources  
 Mr M Guthrie, Policy Officer  
 Miss K Johnson, Director of Fitness to Practise  
 Mr S Leicester, Director of Finance  
 Mrs J Ladds, Director of Communications

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Mr S Mars, Policy Officer  
 Ms N O'Sullivan, Secretary to Council  
 Ms C Phillips, Project Manager  
 Mr G Ross-Sampson, Director of Operations  
 Mr M Seale, Chief Executive and Registrar  
 Ms R Tripp, Director of Policy and Standards

#### **Item 1.06/211 INTRODUCTION AND WELCOME**

- 1.1 The President welcomed all members and non-members to the meeting, in particular Mr P Douglas and Professor G Smith who were attending their first meeting of the Council. The President also welcomed Ms M Barnett, Department of Health, Mr A Burman, British Dietetic Association and Dr B Bales, National Assembly of Wales.

#### **Item 2.06/212 APOLOGIES FOR ABSENCE**

- 2.1 Apologies for absence were received from the following Council member; Professor J Harper.

#### **Item 3.06/213 APPROVAL OF AGENDA**

- 3.1 The Council approved the agenda and noted that the President had agreed to include two items under any other business. These were an item concerning Skills for Health which had been requested by Professor Hazell and an item on the re-appointment of the external auditors which had been proposed by Mr Acres.

#### **Item 4.06/214 MINUTES**

- 4.1 It was agreed that the minutes of the thirty-fifth meeting of the Health Professions Council be confirmed as a true record and signed by the President.

#### **Item 5.06/215 MATTERS ARISING**

- 5.1 Item 11.4 – Process for the Appointment of an Additional Member to Council if the Person Elected as President is a Registrant.
- 5.1.1 The Council noted that there was no provision in the Health Professions Order 2001 for Council to hold an election to replace a registrant member who was elected as President. The appointment process was therefore being undertaken by the Appointments Commission. The Council noted that this process had been initiated as soon as was practical but that it would take some time. The Council also noted that, following the publication of the response to the consultation on the Department of Health Review of Non-Medical Regulation consideration would be given to taking forward a number of section 60 orders to amend sections of the Health Professions Order 2001.

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## Item 6.06/216 PRESIDENT'S REPORT

- 6.1 The President noted that she had attended the HPC Partner Conference on 27 and 28 November 2006. The Conference had been very successful and there had been much positive feedback. The President expressed her thanks to the Communications Team for their work on this event.
- 6.2 The President noted that she and the Director of Policy and Standards had presented papers and led discussions at a Therapy Weekly Continuing Professional Development (CPD) Conference. The feedback regarding HPC CPD standards indicated that registrants' awareness and understanding had increased over the preceding year and that professional bodies were proactive in promoting the standards for their members. .
- 6.3 The President noted that she had attended further meetings with the professional bodies for the professions regulated by HPC. She extended her thanks to Council members who had attended these meetings.
- 6.4 The President noted that she had attended mutually constructive meetings with government representatives in Scotland, Wales and Northern Ireland. She expressed her thanks to Council members who had facilitated and attended these meetings.
- 6.5 The President noted that she had completed training regarding section 29 Orders for the Council for Healthcare Regulatory Excellence.
- 6.6 The President noted that the HPC had hosted a seminar on working with hard to reach groups. This had led to work by the General Medical Council and the General Chiropractic Council on revising their literature to make it more accessible.
- 6.7 The President noted that she was taking part in the recruitment process for the appointment of a Department of Health Allied Health Officer. Interviews would be held in January 2007.
- 6.8 The President noted that in her presidential election speech she had made reference to the importance of processes and relationships to the health of an organisation. She was committed to seeing further improvements in these areas over the coming year. In relation to improving processes, she noted that work was ongoing on strengthening internal communications processes and an audit of internal communication had been commissioned. She also noted that several of the items on the agenda were about changes to Council processes. Council needed to consider changes which would enable it to engage more fully in strategic thinking This might include changes

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to the format of Council meetings in future. In addition, proactive use of a wider range of research tools and sharing of information which was of value to others as well as to the HPC was also seen as priority for the organisation

- 6.9 In relation to enhancing relationships, the President noted the need to increase engagement with registrants, patients and the public on regulatory issues. There was also a need for more proactive engagement with government departments in the four UK countries and also with professions currently outside regulation
- 6.10 It was important that the organisation should evolve rather than simply expand. This would mean that more time had to be spent on strategic thinking. Consideration needed to be given to ways of creating opportunities for this in 2007.
- 6.11 The President noted that she hoped that the above encompassed some of members' objectives and also that she would welcome members' feedback regarding these objectives and on her performance over the coming year.

#### **Item 7.06/217 CHIEF EXECUTIVE'S REPORT**

- 7.1 The Council received a paper from the Chief Executive.
- 7.2 The Chief Executive reported that the consultation on the Department of Health Review of Non-Medical Health Regulation had ended. A Department of Health team was now considering the responses and would be drafting a White Paper which could be published in March/April 2007. There was a possibility that there would be legislation towards the end of 2007 but this was not certain and progress was likely to be slow.
- 7.3 The Chief Executive noted that there had been reports in the media that Fitness to Practise Hearings for the Nursing and Midwifery Council were taking an average of three years. The HPC Fitness to Practise Department had increased its numbers of Hearings Officers by fifty per cent. The completion of the building works planned for 2007 would allow the HPC to increase the number of hearings being held at Park House.
- 7.4 The Chief Executive noted that he had been receiving reports from some of the professional bodies that graduates from some professions who were unable to secure employment in the NHS were setting themselves up in private practice. The Executive would prepare a position paper regarding this issue for consideration by the Education and Training Committee

**Action: MJS – 28 March 2007**

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- 7.5 The Chief Executive noted that the dispute with HPC's ex-auditors had been settled and that the auditors had agreed to pay HPC a sum of money in compensation for the losses incurred. It had been agreed that the details of the agreement would remain confidential. The Chief Executive would be writing to the Privy Council, the National Audit Office, the Professional Bodies and the Department of Health. The Chief Executive also noted that HPC's ex-finance director had been removed from the register of his professional body for 10 years and that therefore it was unlikely that he would work as an accountant again.

**Action: MJS – December 2006**

## **Strategy and Policy**

### **Item 8.06/218 EQUALITY AND DIVERSITY PROJECT**

- 8.1 The Council received a paper from the Executive for discussion/approval.
- 8.2 The Council noted the ongoing work being undertaken by the Executive with regard to the equality and diversity project as outlined in the paper.
- 8.3 The Council noted that the estimate in the paper for IT costs were in addition to previously budgeted amounts for changes to the LISA system.
- 8.4 The Council noted that the HPC would use previously established networks to engage with minority groups and would be mindful of circumstances of Northern Ireland when engaging with groups there.
- 8.5 The Council expressed concern regarding the timescale for completion of the project but noted that ongoing assessment and reappraisal of timescale was an integral part of the project.
- 8.6 The Council noted that regular reports regarding progress should be brought to Council and that an update should be provided for March 2007 Council meeting.

**Action: MG – 29 March 2007**

### **Item 9.06/219 REVIEW OF STANDARDS OF PROFICIENCY FOR OPERATING DEPARTMENT PRACTITIONERS**

- 9.1 The Council received a paper from the Executive for discussion/approval.
- 9.2 The Council noted that the workplan set out in the paper had been agreed by the Education and Training Committee. The Council

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approved the workplan and noted that a consultation paper on the revised standards (if any) would be submitted to Council for approval in May 2007.

**Action: MG – 31 May 2007**

**Item 10.06/218 STANDARDS WORKPLAN**

- 10.1 The Council received a paper from the Executive for discussion/approval.
- 10.2 The Council noted that the paper set out the aims and direction of the Council's work on standards.
- 10.3 The Council approved the workplan.

**Item 11.06/219 HEALTH PROFESSIONS COUNCIL – HOME COUNTRY ENGAGEMENT**

- 11.1 The Council received a paper from the Executive for discussion/approval.
- 11.2 The Council thanked the Executive for the work undertaken in relation to this matter.
- 11.3 The Council approved the proposal set out in the document that it would not be appropriate to establish an additional office of any kind in another location. The Council agreed to review this approach in two years time.

**Action: RT – December 2008**

**Item 12.06/220 STANDARD OF ACCEPTANCE FOR ALLEGATIONS**

- 12.1 The Council received a paper from the Executive for discussion/approval. This paper proposed further changes to improve the accessibility of the HPC's complaints process
- 12.2 The Council agreed the following resolution
  - 1. That for the purposes of Article 22(5) of the Health Professions Order 2001 an allegation should be treated as being in the form specified by the Council if it was received by the Council in writing and in a form which:
    - (1) sufficiently identified the registrant against whom the allegation was made; and
    - (2) set out:

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- (a) the nature of the impairment of that registrant's fitness to practise which the complainant alleged to exist; and
- (b) the events and circumstances giving rise to the allegation;

in sufficient detail for that registrant to be able to understand and respond to that allegation.

2. That an allegation should also be treated as being in the specified form if it constituted:

- (1) a statement of complaint prepared on behalf of the complainant by a person authorised to do so by the Director of Fitness to Practise which:
  - (a) contained the information set out in Resolution 1; and
  - (b) had been verified and signed by the complainant; or
- (2) a certificate of conviction, notice of caution or notice of any other determination provided by a court, the police or any other law enforcement or regulatory body.

3. That, in circumstances where a complaint was received by the Council which did not contain the information set out in Resolution 1, the Director of Fitness to Practise could authorise an investigation to be carried out with a view to obtaining that information if, based upon the information provided in that complaint, it appeared to the Director that it was necessary to do so in order to protect the public or the registrant concerned or was otherwise in the public interest.

12.3 The Council agreed that this should be monitored.

### **Item 13.06/221 STANDARDS OF EDUCATION AND TRAINING GUIDANCE**

- 13.1 The Council received a paper from the Executive for discussion/approval.
- 13.2 The Council agreed the text of the document subject to the addition of a reference to the risk of aggressive behaviour on page 38.
- 13.3 The Council agreed to publish the guidance document (subject to any minor amendments by the Plain English Campaign).
- 13.4 The Council agreed to publish the consultation responses online.
- 13.5 The Council agreed that the issue of appropriate qualification of programme leaders should be referred back to the Education and Training Committee for further discussion.

**Action: SM – 28 March 2007**

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### Item 14.06/222 SCENARIO PLANNING

- 14.1 The Council received a paper from the Executive for discussion/approval. The President introduced the paper.
- 14.2 The Council noted that the proposal to hold a scenario planning workshop had arisen out of discussions which had taken place at the Council away day in October 2006.
- 14.3 The Council agreed that a workshop for all Council members, including alternates, should be held in February 2007. The meeting was likely to take place at a venue away from Park House. The Secretary to Council would circulate a date as soon as possible. The Council also agreed that further consideration should be given to including an annual February workshop in the Council meetings calendar in the future.
- 14.4 The Council agreed that a facilitator with expertise should assist at the event.

**Action: NO'S – December 2006**

### Corporate Governance

### Item 15.06/223 COUNCIL MEMBERS' PERFORMANCE AND DEVELOPMENT REVIEW SYSTEM

- 15.1 The Council received a paper from the President for discussion/approval.
- 15.2 The Council noted that the function of an appraisal system was to maximise effectiveness by providing appropriate support and development opportunities. Appraisal was part of an on-going feedback process and a tool for building mutual trust and openness. Appraisal should be part of the culture of the organisation and should therefore be applied throughout the organisation.
- 15.3 The Council noted that some members had concerns about the time and cost involved in holding performance reviews for all Council members on an annual basis and therefore that it had been proposed that reviews would be held at either the member or the President's request after the first two years of a members' appointment.
- 15.4 The Council agreed that members who wished to feed back regarding the competencies in the proposed appraisal system should contact the

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Secretariat with their comments and that these would be incorporated into a revised version.

- 15.5 The Council agreed that all members should be appraised on an annual basis but that there would be an option that the review could be carried out by telephone rather than face-to-face. The Council agreed that the new competency based system should be piloted and should be evaluated to ensure its effectiveness. The results of the evaluation would be fed back to Council.
- 15.6 The Council noted that as currently drafted the Health Professions Order 2001 did not give the Council the power to make the appraisal system mandatory.

#### **Item 16.06/224 COMMITTEE SELF-EVALUATION**

- 16.1 The Council received a paper from the President for discussion/approval.
- 16.2 The Council noted that the self-evaluation of Committee performance had been discussed at the Council away day and it was recommended that Council should consider a process for annual self-evaluation by all Committees.
- 16.3 The Council agreed in principle that all statutory and non-statutory committees should undertake a self-evaluation. However consideration needed to be given to a system which concentrated on the work of the committee and further amendments to the proposed format should be given consideration. The Council agreed that members who wished to feed back regarding the content and design of the form should contact the Secretariat with their comments.
- 16.4 The Council agreed an amended paper would be considered at the March 2007 meeting of the Council.

**Action: NO'S – March 2007**

#### **Item 17.06/225 ROLE OF THE VICE-PRESIDENT**

- 17.1 The Council received a paper from the Executive for discussion/approval. The President introduced the paper.
- 17.2 The Council noted that this topic had been discussed at the Council away day and it was recommended that Council should consider a paper on the role of the Vice-President at the December 2006 Council meeting.
- 17.3 The Council noted that the decision to elect a Vice-President had been taken by the Shadow Health Professions Council. Since that time the

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Council governance structure had evolved and as a result of this there was a need to consider whether the role continued to be appropriate to the functioning of the Council or whether some other system was appropriate to support the President. It was made clear that this discussion centred on the role of the Vice President and not on the individual currently holding this position. The Council noted the need for discussion as part of scenario planning as to what would happen if the President became incapacitated for a long-time if there were no Vice President.

- 17.4 The Council agreed to vote on the options laid out in the paper.
- 17.5 The Council agreed to option (iii) – that there was no role for the Vice-President and that deputising for the President could be carried out by any nominated Council member with expertise in that area.
- 17.6 The Council noted that a number of the Council’s governance documents would require amendment in the light of this decision and that these would be considered at the March 2007 Council meeting.

**Action: NO’S – 29 March 2007**

#### **Item 18.06/226 STANDING ORDERS**

- 18.1 The Council received a paper from the Executive for discussion/approval. The President introduced the paper.
- 18.2 The Council noted that among the topics discussed at the Council away day was a proposal that a review of Council and committee standing orders should be undertaken.
- 18.3 The Council considered the options set out in the paper and agreed to option (ii) – that governance issues should be included within the remit of the Audit Committee.
- 18.4 The Council noted that any amendments to standing orders which were proposed as a result of the extension of the remit of the Audit Committee would have to be approved by the relevant committee and by the Council.
- 18.5 The Council noted that it would need to consider whether the terms of reference of the Audit Committee would have to be amended in order to accommodate its new role. The Council retained control of the governance function. The role of the Audit Committee was to audit governance.
- 18.6 The Council agreed that a detailed proposal regarding the agreed option would be considered at the March 2007 Council meeting.

**Action: NO’S – 29 March 2007**

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**19.06/227 CHAIRS' COMMITTEE**

- 19.1 The Council received a paper from the Executive for discussion/approval. The President introduced the paper.
- 19.2 The Council noted that over the past year the chairmen of statutory and non-statutory committees had been meeting on an informal basis to discuss issues arising from the work of their respective committees. The Chairs' Group had no formal status as a committee. At its last meeting the group agreed to put a proposal to the Council to formalise the existence of the group and its remit.
- 19.3 The Council noted that contrary to the proposal in the paper there was no intention that the terms of reference of the proposed committee should include a power to make recommendations to Council.
- 19.4 The Council agreed that a further paper which would outline the history to date and the benefits of the Chairmen's Group should be considered at the March 2007 meeting of the Council and that no decision regarding the future of this group would be taken until then.

**Action: MJS/NO'S – March 2007**

**Item 20.06/228 HPC RISK MANAGEMENT**

- 20.1 The Council received a paper from the Executive for discussion/approval.
- 20.2 The Council noted that the Audit Committee had agreed that it would keep the Council informed about HPC's risk management by way of reports to Council
- 20.2 The Council also noted that the Audit Committee was currently awaiting a report from HPC's internal auditors, PKF, on Corporate Governance and Risk Management.
- 20.4 The Council agreed that this was an appropriate way in which it would be kept informed regarding this issue.

**Action: SL - ongoing**

**Item 21.06/229 THE FUTURE OF THE APPROVALS COMMITTEE**

- 21.1 The Council received a paper from the Executive for discussion/approval.
- 21.2 The Council noted that at a meeting held on 13 June 2006, the Education and Training Committee had agreed that it should review the future of the Approvals Committee, as the processes for approving and monitoring programmes had been established. At a meeting on 28

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September 2006, the Education and Training Committee agreed to recommend to the Council that the Approvals Committee should be abolished.

21.3 The Council agreed the following;

(i) that the Approvals Committee should be disbanded with effect from 31 December 2006;

(ii) that a Panel of the Education and Training Committee should be established with effect from 1 January 2007 and that it should meet 10 times a year.

(iii) that the Education and Training Committee's Standing Orders should be amended accordingly; and

(iv) that Mrs S Griffiths should be appointed to the Communications Committee and that Mr M Woolcock should be appointed to the Investigating Committee.

#### **Item 22.06/230 REVISED STANDING ORDERS OF THE EDUCATION AND TRAINING COMMITTEE**

22.1 The Council received a paper from the Executive for discussion/approval.

22.2 The Council noted that the standing orders of the Education and Training Committee required amendment following the decision to disband the Approvals Committee.

22.3 The Council agreed to the proposed changes to the standing orders of the Education and Training Committee.

#### **Item 23.06/231 STANDING ORDERS OF THE COMMUNICATIONS COMMITTEE**

23.1 The Council received a paper from the Executive for discussion/approval.

23.2 The Council agreed to the proposed changes to the standing orders of the Communications Committee.

#### **Item 24.06/232 COUNCIL ELECTIONS**

24.1 The Council received a paper from the Executive for discussion/approval.

24.2 The Council noted that in July 2007 the registrant members for Biomedical Scientists, Paramedics and Chiropodists and Podiatrists would stand down and elections would be held for these professions.

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The Health Professions Council (Election Scheme) Rules required the Council to appoint a returning officer and to decide how the statements of expenditure should be published.

24.3 The Council agreed the following;

- (i) that the Chief Executive be appointed as the Returning Officer as of 9 January 2007 until the close of the 2007 election process.
- (ii) that all statements of expenditure would be published on the HPC website.

**Item 25.06/233 NOMINATION OF CHAIRMAN OF COMMUNICATIONS COMMITTEE**

- 25.1 The Council received a paper from the Executive for discussion/approval.
- 25.2 The Council noted that following her election as President of Council in July 2006 Dr van der Gaag had stepped down as Chairman of the Communications Committee. At its October meeting the Communications Committee had agreed that Mr P McFadden should be nominated as Chairman of the Communications Committee.
- 25.3 The Council ratified the decision of the Communications Committee.

**Item 26.06/234 APPOINTMENT OF NEW COUNCIL MEMBERS TO COMMITTEES**

- 26.1 The Council received a paper from the Executive for discussion/approval.
- 26.2 The Council agreed the following;
  - (i) that Mr P Douglas should be appointed to the Finance and Resources Committee until July 2007
  - (ii) that Mr P Douglas should be appointed to the Health Committee for a period of two years
  - (iii) that Professor G Smith should be appointed to the Audit Committee. until July 2007, following completion of the appointment process agreed by Council in December 2005.

**Item 27.06/235 MINUTES OF THE BOARD OF DIRECTORS OF 22/26 STANNARY STREET**

- 27.1 The Council received the minutes of a meeting of the Board of Directors of 22/26 Stannary Street held on 4 December 2006.

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## Minutes

### **Item 28.06/236 MINUTES OF THE FINANCE AND RESOURCES COMMITTEE HELD ON 18 SEPTEMBER 2006**

- 28.1 The Council received the minutes of the Finance and Resources Committee held on 18 September 2006.

### **Item 29.06/237 MINUTES OF THE FINANCE AND RESOURCES COMMITTEE HELD ON 20 NOVEMBER 2006**

- 29.1 The Council received the minutes of the Finance and Resources Committee held on 20 November 2006.

### **Item 30.06/238 MINUTES OF THE AUDIT COMMITTEE HELD ON 26 SEPTEMBER 2006**

- 30.1 The Council received the minutes of the Audit Committee held on 26 September 2006.

### **Item 31.06/239 MINUTES OF THE COMMUNICATIONS COMMITTEE HELD ON 27 OCTOBER 2006**

- 31.1 The Council received the minutes of the Communications Committee held on 27 October 2006.

## Items to Note

### **Item 32.06/240 FEE CONSULTATION DOCUMENT**

- 32.1 The Council noted the fee consultation document.

### **Item 33.06/241 COUNCIL MEMBERSHIP**

- 33.1 The Council noted the following;
- (i) the appointment of Mr P Douglas as a lay member of the Council
  - (ii) the appointment of Professor G Smith as the registrant physiotherapy member on the Council.

### **Item 34.06/242 RESOLUTIONS AGREED SINCE THE LAST COUNCIL MEETING**

- 34.1 The Council noted the resolutions agreed since the last Council meeting.

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**Item 35.06/243 DECLARATION OF ELECION RE-RUN RESULTS AND RETURN OF ELECTION EXPENDITURE**

35.1 The Council noted the final report of the returning officer which related to the re-run of the Physiotherapy election 2006.

**Item 36.06/244 REPORTS FROM COUNCIL REPRESENTATIVES AT EXTERNAL MEETINGS**

36.1 The Council noted that reports from representatives at external meetings.

**Item 37.06/245 DATES OF COUNCIL MEETINGS 2007/8**

37.1 The Council noted the dates of Council Meetings for 2007/8.

**Item 38.06/246 DATES OF COMMITTEE MEETINGS 2007/8**

38.1 The Council noted the dates of Committee Meetings for 2007/8.

**Item 39.06/247 NOTES FROM AWAY DAY BREAK OUT SESSIONS**

39.1 The Council noted the notes from the away day break-out sessions.

**Item 40.06/248 MINUTES OF THE HEALTH COMMITTEE HELD ON 7 SEPTEMBER 2006**

40.1 The Council received the minutes of the Health Committee held on 7 September 2006.

**Item 41.06/249 MINUTES OF THE HEALTH COMMITTEE HELD ON 7 NOVEMBER 2006**

41.1 The Council noted the minutes of the Health Committee held on 7 November 2006.

**Item 42.06/250 MINUTES OF THE INVESTIGATING COMMITTEE HELD 14 SEPTEMBER 2006**

42.1 The Council noted the minutes of the Investigating Committee held on 14 September 2006.

**Item 43.06/251 MINUTES OF THE CONDUCT AND COMPETENCE COMMITTEE HELD ON 19 SEPTEMBER 2006**

43.1 The Council noted the minutes of the Conduct and Competence Committee held on 19 September 2006.

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**Item 44.06/252 MINUTES OF THE CONDUCT AND COMPETENCE COMMITTEE HELD ON 22 NOVEMBER 2006**

- 44.1 The Council noted the minutes of the Conduct and Competence Committee held on 22 November 2006.

**Item 45.06/253 MINUTES OF THE EDUCATION AND TRAINING COMMITTEE HELD ON 28 SEPTEMBER 2006**

- 45.1 The Council noted the minutes of the Education and Training Committee held on 28 September 2006.

**Item 46.06/254 ANY OTHER BUSINESS**

- 46.1 The Council noted two items of other business.
- 46.2 The Council received a tabled paper entitled ratification of the reappointment of external auditors from the Executive for discussion/approval.
- 46.2.1 The Council noted that the Audit Committee had been pleased with the performance of Baker Tilly as external auditors and had agreed by electronic resolution that they should be reappointed as external auditors to the Health Professions Council.
- 46.2.2 The Council ratified the agreement of the Audit Committee that Baker Tilly should be reappointed as external auditors.
- 46.2.3 The Council also ratified the Audit Committee agreement that the Audit Committee should undertake an annual evaluation of the external auditors.

**Action: SL – February 2007**

- 46.2.4 The Council noted that a recommendation regarding the reappointment would be considered by the Council at the December Council meeting.
- 46.3 The Council noted that it was important that HPC was informed about the work of Skills for Health.
- 46.3.1 The Council agreed that the Chief Executive of Skills for Health should be invited to the March 2007 Council meeting.

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**Item 47.06/255 DATE AND TIME OF NEXT MEETING**

Thursday 29 March 2007

Thursday 31 May 2007

Thursday 5 July 2007

Monday 9 July 2007

Tuesday 11 September 2007 (and annual meeting)

Wednesday 3 October and Thursday 4 October 2006 Council meeting and 'away day'

Thursday 13 December 2007

Thursday 27 March 2008

Thursday 29 May 2008

Thursday 3 July 2008

**PRESIDENT:**

**DATE:**

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