

THE HEALTH PROFESSIONS COUNCIL

Chief Executive and Registrar: Mr Marc Seale

Park House
184 Kennington Park Road
London SE11 4BU
Telephone: +44 (0)20 7840 9711
Fax: +44 (0)20 7840 9807
e-mail: niamh.osullivan@hpc-uk.org

MINUTES of the fortieth meeting of the Health Professions Council held at **10.30 a.m. on Monday 9 July 2007** at Park House, 184 Kennington Park Road, London, SE11 4BU.

PRESENT: Dr A van der Gaag (President)

Professor K Bryan
Mrs M Clark-Glass
Mr R Clegg
Ms H Davis
Mr J Donaghy
Mr P Douglas
Miss E Ellis
Ms C Farrell
Mrs D Haggerty
Professor T Hazell
Miss M MacKellar
Mr A Mount
Miss P Sabine
Professor G Smith
Mrs B Stuart
Professor A Turner
Professor D Waller
Mr N Willis

IN ATTENDANCE:

Miss N O'Sullivan, Secretary to Council

Item 1.07/118 INTRODUCTION AND WELCOME

- 1.1 The President noted that this was the first meeting of the 2007/8 Council session following the 2007 elections. The President welcomed Mr Donaghy, Miss Sabine and Mr Willis to the meeting and noted that Mr Donaghy was attending his first meeting of the Council, Miss Sabine had been re-elected to the Council and Mr Willis had been a member of the Council until July 2005 and had just been re-elected.

Item 2.07/119 APOLOGIES FOR ABSENCE

- 2.1 Apologies for absence were received from the following Council members; Mr P Acres, Mrs S Drayton, Professor J Harper, Professor J Lucas, Mr W Munro, Mr K Ross.
- 2.2 The Council noted that Mr M Seale, Chief Executive and Registrar had also sent his apologies.

Item 3.07/120 APPROVAL OF AGENDA

- 3.1 The Council approved the agenda.
- 3.2 The Council noted that that the President would be giving a brief summary of the governance discussions from the Council meeting held on 5 July 2007 under any other business.
- 3.3 The Council also noted that there would be a brief discussion regarding the holding of two Council meetings in July of each year under any other business.

Item 4.07/121 COMMITTEE MEMBERSHIP

- 4.1 The Council received a paper from the Executive for discussion/approval.
- 4.2 The Council noted that in July 2006 Council agreed to appoint new Council members to the vacancies created by the member they were replacing for the remainder of the original member's term of office.
- 4.3 The Council also noted that Mr Willis was appointed registrant Biomedical Scientist member, in place of Mr M Davies, and Mr Donaghy was appointed registrant Paramedic member, in place of Mr P McFadden, by Council following the completion of the 2007 Council elections.
- 4.4 In line with the Council's decisions regarding committee membership the Council agreed that Mr Willis and Mr Donaghy

Item 6.07/123 ANY OTHER BUSINESS

- 6.1 The President noted that at the Council meeting held on 5 July 2007 the Council had had discussions regarding the future governance of Council.
- 6.2 The discussions had covered the following issues; size of Council, skills and experience of Council members, recruiting the new Council, and Committee membership and had built on the work undertaken by the Council in February, March and May 2007. There were now a number of issues on which the Council was agreed. These issues included agreement that members of the Executive should not be members of Council. There was a majority view that there should be between 20 and 24 members on the new Council however a minority of Council members favoured a smaller Council of between 12 -18 members. There was agreement on the generic skills which should be specified when the recruitment of future Council members was undertaken, with the exception of 'non executive experience' which should be replaced with 'senior committee experience'. There were further moves toward consensus on the specific skills which future members should have and agreement that there should be a mix of professions with clinical, educational and research backgrounds. There was also broad agreement on the principles of committee membership including an agreement that committees should be chaired by a Council member and that committees should be composed of a mix of council and non council members.
- 6.3 The Council noted that there was a range of views regarding the transitional arrangements towards a new Council. These ranged from a group which favoured a 'big bang' arrangement for the changeover, in which all current members would be required to apply for a place on the new council through the appointments process at a similar time, to those who favoured a more graduated approach using the current terms of office of lay and registrant members. There was a need for further discussions about this issue.
- 6.4 The Council noted that a smaller Council would not include a representative from each profession and that there was a need for further discussions as to how the Council would maintain the involvement of all the professions in its discussions and decision-making.
- 6.5 The Council noted that there was a need for further discussion on the transitional arrangements towards a new Council including the appointments process. This issue would be discussed again at the Council away day in October.

- 6.6 The Council noted that it had become normal practice to have two Council meetings in July of each year. The first meeting was the final meeting of the outgoing Council, the second meeting was the first meeting of the incoming Council at which a new President was elected if necessary. There was usually very little business on the agenda of the second July Council meeting. The Council agreed that consideration should be given as to whether it was necessary to hold two meetings in July, noting that it was the timing of the meetings which needed to be reconsidered and not the number of meetings per year. The Council agreed that this should be considered as an agenda item at a future meeting of Council.

Action: NO'S – December 2007

Item 7.07/124 DATE AND TIME OF NEXT MEETING

- 7.1 Tuesday 11 September 2007 (and annual meeting)

Wednesday 3 October and Thursday 4 October 2007 Council meeting and 'away day'

Thursday 13 December 2007

Thursday 27 March 2008

Thursday 29 May 2008

Thursday 3 July 2008

PRESIDENT:

DATE: