

# The Health Professions Council

## COUNCIL MEETING

Thursday 11 May 2006

**11.00 am**

The thirty-first meeting of the Health Professions Council will be held at the following location:

The Council Chamber  
The Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

The Council meeting will be held in two parts. Part One will be open to members of the public. Part Two will be held in private.

**Niamh O'Sullivan,**  
**Secretary to Council**  
Thursday 27 April 2006

Health Professions Council  
Park House  
184 Kennington Park Road  
London SE11 4BU

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### Agenda – Part One – Open to Members of the Public

1. **Apologies for Absence** Verbal
2. **Approval of Agenda**
3. **Minutes of the Council meeting held on 1 March 2006** Enclosure 1  
From Niamh O’Sullivan – Secretary to Council Paper HPC33/06
4. **Matters Arising** Enclosure 2  
From Niamh O’Sullivan – Secretary to Council Paper HPC34/06
5. **President’s Report** Verbal
6. **Chief Executive’s Report** Enclosure 3  
Paper HPC35/06

#### Items for Discussion/Approval

7. **Regulation of New Professions by the HPC** Enclosure 4  
Presentation of application by the Society of Sports Therapists  
From Marc Seale – Chief Executive Paper HPC36/06
8. **Budget 2006/7** Enclosure 5  
From Marc Seale – Chief Executive Paper HPC37/06
9. **Report from the Council Workshop held on 7 February 2006** Enclosure 6  
From Marc Seale – Chief Executive Paper HPC38/06
10. **Race Relations Amendment Act 2000** Enclosure 7  
From Marc Seale – Chief Executive Paper HPC39/06
11. **Draft Health Professions Council Annual Report** Enclosure 8  
From Victoria Nash – Acting Communications Director Paper HPC40/06
12. **Draft Health Professions Council Fitness to Practise Annual Report** Enclosure 9  
From Kelly Johnson- Fitness to Practise Director Paper HPC41/06
13. **Sanctions** Enclosure 10  
From Kelly Johnson- Fitness to Practise Director Paper HPC42/06
14. **Partner Conference** Enclosure 11  
From Victoria Nash – Acting Communications Director Paper HPC43/06
15. **Partner Re-appointment Process** Enclosure 12  
From Yasmin Hussain – Partner Manager Paper HPC44/06

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| 16. | <b>Fees</b><br>From Simon Leicester- Finance Manager   | Enclosure 13<br>Paper HPC45/06 |
| 17. | <b>Review of Provision of Legal Services</b><br>From Marc Seale – Chief Executive  | Enclosure 14<br>Paper HPC46/06 |
| 18. | <b>Ratification of Appointment of Internal Auditor</b><br>From Marc Seale – Chief Executive  | Enclosure 15<br>Paper HPC47/06 |
| 19. | <b>Ratification of Appointment of External Auditor</b><br>From Marc Seale – Chief Executive  | Enclosure 16<br>Paper HPC48/06 |
| 20. | <b>2004/2005 Financial Statements</b><br>From Simon Leicester- Finance Manager   | Enclosure 17<br>Paper HPC49/06 |
| 21. | <b>The Future of the Registration Committee</b><br>From Marc Seale – Chief Executive   | Enclosure 18<br>Paper HPC50/06 |
| 22. | <b>Revision of the Process for the Election of President and Vice- President</b><br>From Niamh O’Sullivan – Secretary to Council   | Enclosure 19<br>Paper HPC51/06 |
| 23. | <b>Declaration of the Results of the Council Elections</b><br>From Niamh O’Sullivan – Secretary to Council                         | Enclosure 20<br>Paper HPC52/06 |
| 24. | <b>Nominations to External Groups</b><br>From Niamh O’Sullivan – Secretary to Council  | Enclosure 21<br>Paper HPC53/06 |
| 25. | <b>Amendments to Council and Committee Dates</b><br>From Niamh O’Sullivan – Secretary to Council                                   | Enclosure 22<br>Paper HPC54/06 |
| 26. | <b>Minutes of the Finance and Resources Committee held on 8 February 2006</b><br>From Robert Clegg - Chairman of the Committee     | Enclosure 23<br>Paper HPC55/06 |
| 27. | <b>Minutes of the Finance and Resources Committee held on 22 March 2006</b><br>From Robert Clegg - Chairman of the Committee       | Enclosure 24<br>Paper HPC56/06 |
| 28. | <b>Minutes of the Health Committee held on 16 January 2006</b><br>From Tony Hazell-Chairman of the Committee                       | Enclosure 25<br>Paper HPC57/06 |
| 29. | <b>Minutes of the Investigating Committee held on 23 January 2006</b><br>From Morag MacKellar – Chairman of the Committee          | Enclosure 26<br>Paper HPC58/06 |
| 30. | <b>Minutes of the Conduct and Competence Committee held on 25 January 2006</b><br>From Keith Ross-Chairman of the Committee        | Enclosure 27<br>Paper HPC59/06 |
| 31. | <b>Minutes of the Education and Training Committee held on 15 December 2005</b><br>From John Harper Vice-Chairman of the Committee | Enclosure 28<br>Paper HPC60/06 |

## Items to Note

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| 32. | <b>Resolutions Agreed Since the Last Council Meeting</b><br>From Niamh O'Sullivan – Secretary to Council                                    | Enclosure 29<br>Paper HPC61/06 |
| 33. | <b>Unconfirmed minutes of the Communications Committee held on 27 February 2006</b><br>From Anna van der Gaag – Chairman of the Committee   | Enclosure 30<br>Paper HPC62/06 |
| 34. | <b>Unconfirmed minutes of the Education and Training Committee held on 29 March 2006</b><br>From John Harper Vice-Chairman of the Committee | Enclosure 31<br>Paper HPC63/06 |
| 35. | <b>Unconfirmed minutes of the Health Committee held on 12 April 2006</b><br>From Tony Hazell – Chairman of the Committee                    | Enclosure 32<br>Paper HPC64/06 |
| 36. | <b>Unconfirmed minutes of the Investigating Committee held on 19 April 2006</b><br>From Morag MacKellar - Chairman of the Committee         | Enclosure 33<br>Paper HPC65/06 |
| 37. | <b>Unconfirmed minutes of the Conduct and Competence Committee held 20 April 2006</b><br>From Keith Ross - Chairman of the Committee        | Enclosure 34<br>Paper HPC66/06 |

## Items for Information

None

38. **Any Other Business**  
Previously Notified to and Agreed by the Chairman
39. **Date & Time of Next Meeting**  
11.00 am on Thursday 6 July 2006

## **Resolution**

The Council is invited to adopt the following:

“The Council hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to the following;

- (i) information relating to a registrant, former registrant or application for registration;
- (ii) information relating to an employee or office holder, former employee or applicant for any post or office;
- (iii) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (iv) negotiations or consultation concerning labour relations between the Council and its employees;
- (v) any issue relating to legal proceedings which are being contemplated or instituted by or against the Council;

- (vi) action being taken to prevent or detect crime to prosecute offenders;
- (vii) the source of information given to the Council in confidence; or
- (viii) any other matter which, in the opinion of the President, is confidential or the public disclosure of which would prejudice the effective discharge of the Council's functions.



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