
Communications Committee 23 June 2010

Actions list

Executive summary and recommendations

Attached is an actions list as agreed at the last meeting of this committee.

Decision

The Committee is requested to note the document. No decision is required.

Background information

Please refer to individual papers and minutes for the background to decisions.

Resource implications

None

Financial implications

None

Appendices

None

Date of paper

5 March 2010

| Date | Ver. | Dept/Cmte | Doc Type | Title | Status | Int. Aud. |
|------------|------|-----------|----------|--|-------------------|--------------------|
| 2010-03-05 | a | COM | PPR | Executive summary action points list Communications Committee 23 June 2010 | Final DD: None | Public RD: None |

Action points

Communications Committee

18 February 2010

| | Action point (and location in the minutes) | For the attention of | Action by | Comments |
|---|---|---|-----------------------|---|
| 1 | Communications department progress report: Committee agreed to recommend that the Council should consider whether further action could be taken in connection with influencing government decision-making on the regulation of those professions it had previously recommended for regulation. (8.9) | JL to discuss with the Chair of Council the most appropriate way to take this forward | 23 June 2010 | Actioned. JL spoke to both the Chair and Chief Executive who felt that initial discussions had already taken place at a recent strategy workshop had been useful, but the Chair would consider further discussions at future workshops. |
| 2 | Draft communications strategy 2007-11 and draft workplan 2010-11: Committee agreed that the Executive should develop suitable measures for inclusion in the workplan, such as the number of hits on the HPC website and the number of attendees at listening events. Committee agreed that a paper providing details of the measures should be provided to its next meeting. (9.4) | JL | 23 June 2010 | Actioned. See paper at 23 June 2010 Communications Committee. |
| 3 | Draft communications strategy 2007-11 and draft workplan 2010-11: Subject to the amendment above, Committee approved the draft strategy and draft workplan. (9.5) | JL | Ongoing to March 2011 | |
| 4 | Patient and Public Involvement statement of intent: Committee agreed the statement should identify HPC's representatives on the joint regulators' patient and public involvement forum and should state that HPC would take cognisance of the differences between the four nations. (10.4) | JL | By 23 June 2010 | Actioned: The paper has been uploaded to the HPC's website. |

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| 5 | <p>Communications Committee terms of reference: Committee recommended to the Council that points 2 and 3 of its terms of reference should be amended to read as follows:</p> <p>'2. consider the communications strategy in the light of ongoing developments and advise the Council on the communications strategy as appropriate;</p> <p>3. advise the Council on its priorities in relation to the Committee's strategies;'</p> <p>(11.3)</p> | CB | 25 March 2010 | Actioned. The amendments were agreed by the Council on 25 March 2010. |
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