The Health Professions Council
COMMUNICATIONS COMMITTEE MEETING

Thursday 27th February 2006

11:00am

The sixteenth meeting of the Communications Committee will be held at the following location:

Meeting Rooms 2 and 3
Health Professions Council
Park House
184 Kennington Park Road
London SE11 4BU

Sophie Butcher
Secretary to the Committee
Wednesday 15th February 2006

Health Professions Council
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Date	Ver.	Dept/Cmte	Doc Type	Title	Status	Int. Aud.
2006-01-03	a	COM	AGD	Communications Committee Agenda 27th February 2006	Draft DD: None	Public RD: None

Agenda – Part One – Open to Members of the Public

1.	**Apologies for Absence**	Verbal
2.	**Approval of Agenda**	Verbal
3.	**Minutes of the Communications Committee Meeting held on Tuesday 27th October 2005** From Sophie Butcher – Secretary to the Committee	Enclosure 1 Paper CC01/06
4.	**Matters Arising** From Sophie Butcher – Secretary to the Committee	Enclosure 2 Paper CC02/06
5.	**Chairman's Report**	Verbal
6.	**Director of Communications Report** From Chris Middleton – Director of Communications	Enclosure 3 Paper CC03/06

Items for Discussion/Approval

7.	**Communications Strategy** From Chris Middleton – Director of Communications	Enclosure 4 Paper CC04/06
8.	**Survey of Attitudes to the Health Professions Council** From Chris Middleton – Director of Communications	Enclosure 5 Paper CC05/06
9.	**Service Standards and customer service in the future** From Chris Middleton – Director of Communications	Enclosure 6 PaperCC06/06
10.	**Public Patient Involvement - strategy discussion** From Chris Middleton – Director of Communications	Enclosure 7 Paper CC07/06
11.	**Strategic Intent** From Marc Seale – Chief Executive	Enclosure 8 PaperCC08/06

Items to Note

None

Items for Information

None

12. **Any Other Business**
Previously Notified to and Agreed by the Chairman

13. **Date & Time of Next Meeting**
11:00am Wednesday 24th May 2006

Resolution
The Committee is invited to adopt one or more of the following:

"The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following";

(1) information relating to a registrant, former registrant or applicant for registration;

(2) information relating to an employee or officer holder, former employee or applicant for any post or office;

(3) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;

(4) negotiations or consultation concerning labour relations between the Council and its employees;

(5) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;

(6) action being taken to prevent or detect crime or to prosecute offenders;

(7) the source of information given to the Committee in confidence; or

(8) any other matter which, in the opinion of the Chairman, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.

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