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**Audit Committee**

**The 75<sup>th</sup> meeting of the Audit Committee will take place as follows:**

**Date:** Monday 3 August 2020

**Time:** 1pm

**Venue:** Videoconference

**Members:** Sue Gallone (Chair)  
Eileen Mullan  
Julie Parker  
Gavin Scott

**Enquiries:** Ewan Shears, Secretary to the Committee  
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## Agenda

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|----|---|--------------------------|
| 1. | <b>Chairs welcome and introduction</b>  | verbal                   |
| 2. | <b>Apologies for absence</b>  | verbal                   |
| 3. | <b>Approval of agenda</b>   | verbal                   |
| 4. | <b>Declaration of members' interests</b>  | verbal                   |
| 5. | <b>Minutes of the Audit Committee meeting of 10 June 2020</b><br>For approval<br>Ewan Shears – Secretary to the Committee | enclosure 1<br>AUD 34/20 |
| 6. | <b>Matters arising</b><br>To note<br>Ewan Shears – Secretary to the Committee   | enclosure 2<br>AUD 35/20 |

### Papers for discussion/decision

- |    |   |                          |
|----|---|--------------------------|
| 7. | <b>Annual report financial section</b><br>For discussion<br>Tian Tian – Director of Finance | enclosure 3<br>AUD 36/20 |
| 8. | <b>External Audit 2019-20 update</b><br>For discussion<br>Haysmacintyre<br>NAO              | verbal                   |

### To note

- |     |  |        |
|-----|--|--------|
| 9.  | <b>Any other business</b><br>Previously notified and agreed by the Chair   | verbal |
| 10. | <b>Date &amp; time of next meeting:</b><br>Thursday 17 September 2020, 1pm | verbal |

### Private agenda

#### Resolution

The Committee is invited to adopt one or more of the following:

'The Committee hereby resolves that the remainder of the meeting shall be held in private, because the matters being discussed relate to one or more of the following;

- (a) information relating to a registrant, former registrant or applicant for registration;
- (b) information relating to an employee or officer holder, former employee or applicant for any post or office;
- (c) the terms of, or expenditure under, a tender or contract for the purchase or supply of goods or services or the acquisition or disposal of property;
- (d) negotiations or consultation concerning labour relations between the Council and its employees;
- (e) any issue relating to legal proceedings which are being contemplated or instituted by or against the Committee or the Council;
- (f) action being taken to prevent or detect crime or to prosecute offenders;
- (g) the source of information given to the Committee in confidence; or
- (h) any other matter which, in the opinion of the Chair, is confidential or the public disclosure of which would prejudice the effective discharge of the Committee's or Council's functions.'

Item	Reason for Exclusion
11	H
12	H

- 11. **Private minutes of the Audit Committee meeting of 10 June 2020** enclosure 4  
For approval AUD 37/20  
Ewan Shears, Secretary to the Committee
- 12. **Matters arising (Private)** enclosure 5  
To note AUD 38/20  
Ewan Shears – Secretary to the Committee
- 13. **Any other business** verbal  
Previously notified and agreed by the Chair