

Committee Governance

Executive Summary and Recommendations

Introduction

At its meeting on 24 November 2004 the Education and Training Committee agreed that in order to ensure that all Visitor Reports are considered fairly, without bias or the appearance of bias, the following procedure in relation to the presentation of Visitors Reports at meetings of the Education and Training Committee and the Approvals Committee should be adopted;

- (i) that where consideration of any Visitor Report is delegated by the Education and Training Committee to the Approvals Committee, these reports are presented to the Committees by the Director of Education and Policy;
- (ii) that Committee members, who have acted in the capacity of a Visitor should withdraw from the meeting when the relevant visit report is under consideration by the Committee;
- (iii) that the Committee should avoid inviting Visitors who are present at meetings as members of the public to speak to visit reports and that if the Committee does invite the Visitor to speak to the report they should give a representative of the Institution under consideration an opportunity to comment.

Decision

The Committee is asked to note this procedure. No decision is required.

Background information

Article 16 (5) of the Health Professions Order 2001 (the Order) states

‘A person shall not be prevented from being a visitor merely because he is –

- (a) a member of the Council or any of its committees; or
- (b) a screener’

Article 16 (4) states

‘No visitor may exercise his functions under this Order in relation to –

- (a) any place at which he regularly gives instruction in any subject; or
- (b) any institution with which he has a significant connection.

Resource implications

None

Financial implications

None

Background papers

None

Appendices

None